



**MINUTES OF THE 01/18/24 BOARD MEETING OF THE  
BOARD OF DIRECTORS OF  
LENNOX MATH, SCIENCE AND TECHNOLOGY ACADEMY  
(A California Non-Profit Public Benefit Corporation)**

**I. PRELIMINARY**

**A. CALL TO ORDER**

Dr. Bruce McDaniel, Chair of the Board, called the meeting to order on the date, time and place set forth as follows:

**Time: 5:35 pm**

**Date: 01/18/24**

**Place: Lennox Academy**

Dr. McDaniel welcomed everyone and thanked everyone for joining.

Board meeting was called to order after Dr. McDaniel read the following:

The Lennox Math, Science and Technology Academy (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.

5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 11036 Hawthorne Blvd. Lennox, CA 90304 California.

**B. ROLL CALL**

	Present	Absent
Latuner, Karen	<u>  x  </u>	<u>      </u>
McCray, Steve (arrived at 5:51pm)	<u>  x  </u>	<u>      </u>
McDaniel, Bruce	<u>  x  </u>	<u>      </u>
McMichael, Shuna	<u>  x  </u>	<u>      </u>
Stabile, John	<u>  x  </u>	<u>      </u>

**C. FLAG SALUTE**

**D. APPROVAL OF MINUTES FROM 10/19/2023**

Mr. Stabile motioned to approve minutes from the above-mentioned board meeting, second by Ms. Latuner. All in favor by consensus. None opposed. Motion carries.

**E. APPROVAL OF AGENDA**

Dr. McDaniel asked if there were any changes to agenda. Mr. Mena shared that there were no changes. Dr. McMichael motioned to approve agenda, second by Mr. Stabile. All in favor. None opposed. Motion carried unanimously.

**II. OPEN SESSION**

**A. COMMUNICATIONS**

**1. RECOGNITIONS/PRESENTATIONS:**

- a. ASB student presentation –Angel Santana shared information with the Board about past fundraising efforts and upcoming ASB Activities. He shared plans regarding prom, an upcoming fundraiser for the junior class at the Toyota Ice Skating Rink, a February dance off campus, door decorating contest between buddy TAs and the STEM Fair (in collaboration with elementary schools).
- b. Christy White & Associates 22-23 Financial Audit Presentation (Vanessa Pineda) – Ms. Pineda shared presentation with the board regarding the Financial Audit for the fiscal year ending in June 30, 2023. She provided an overview of what is included in the audit review, and responsibilities for both the organization and the auditor. Ms. Pineda shared with the board that Lennox Academy received the highest/best possible opinion, which is an “Unmodified Opinion” in all areas, meaning that there were no significant deficiencies noted, no material weakness, and no findings. This held true for the Independent

Auditor's Report, and for State Compliance. Dr. McDaniel asked if there were any recommendations, even if there were no findings. Ms. Pineda shared that there were none. The Board had no further questions.

- c. Fiscal status presentation (Josh Eng – CSMC) – Mr. Eng shared information with the Board regarding the Monthly Financial Board Report from July 1<sup>st</sup> to December 31<sup>st</sup>, 2023. He shared how the budget was built around an ADA of 557. Overall, the numbers look good. Revenues are trending a bit underbudget due to timing, as funds are coming in a little later, no effect to budget at this point as long as ADA remains strong as it has been. Expenses are also currently underbudget, but again may be due to timing (but will not know until the end of the year).

2. EXECUTIVE DIRECTOR'S REPORT:

This is a presentation of information which has occurred since the previous Board meeting.

Mr. Mena shared information with the Board about the following:

- An update on the county property tax status for the auto shop – Property has been tax exempt; checks will be deposited for previous payments made.
- The Board asked about the apartments. Mr. Mena shared how rental property is not exempt until we construct/make use of it for students. There is currently one vacant unit, but there is no intention of filling it before construction.
- Attendance for Semester 1 was overall strong: 96.57%
- In looking at attendance for the first six days after the winter break, attendance dropped to 94.4%, as students have been out due to illness and/or extended breaks. Have seen an increase number of COVID cases after the break.
- Grade Analysis for semester 1 was shared with the Board.
- An update was shared on the CHASE Investment Account. Overall, it is trending well.
- An update was shared with regards to the Gym Property Status. Mr. Mena and Dr. McDaniel met with the consultant to discuss the next steps. There's a possibility that additional state funding may be available (but that could delay the project). They will investigate and propose different options in terms of funding, maybe even involving the Lennox School District (will meet with their facilities person to discuss/explore further).
- A consultant agreement will need to be put in place with the firm they are working with, and an Environmental Study will be required (similar to the one completed with the Auto Shop). With regards to timeline, if it is simply funded through the reserves account, the most aggressive timeline would be 2.5 years to complete this project. Dr. McDaniel mentioned that some state programs may be retroactively reimbursable. Mr. Stabile asked what was

budgeted for this project. Mr. Mena shared that one of the agenda items is to form a committee to discuss further. At a previous meeting, it was recommended to split the Schwab Account into 3 different “accounts” – one of them being for this Gym Project. The three separate accounts have been created, but no monies have been moved over until he gets further recommendations from the committee. Previously (a couple years back), it was estimated that it would take 5.5-7 million dollars to complete this project, but Mr. Mena will provide updated information when available.

- Mr. Mena shared information about the CA Charter School Conference and how it will be taking place in Long Beach from March 18<sup>th</sup> – 21<sup>st</sup>, if anyone was interested in attending. Dr. McDaniel and Ms. Latuner expressed an interest in attending.

3. ORAL COMMUNICATIONS:

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

- No Oral Communication

B. ITEMS SCHEDULED FOR DISCUSSION AND/OR ACTION

- a. Approve 2022-2023 Financial Audit.

It is recommended that the Board approve Agenda Item B.a  
Moted: Mr. Stabile  
Second: Ms. Latuner  
All present in favor by consensus. None Opposed. Motion carries.

- b. Approve the 2022-2023 School Accountability Report Card (SARC)

It is recommended that the Board approve Agenda Item B.b.  
Moted: Dr. McMichael  
Second: Dr. McCray  
All present in favor by consensus. None Opposed. Motion carries.

- c. Approve Memorandum of Understanding (MOA) with Jesse Center, Inc., to provide information and workshops on Domestic Violence, Healthy Relationships, Self-Identify and Self-Empowerment to students and parents at LMSTA.

It is recommended that the Board approve Agenda Item B.c.

Motioned: --

Second: --

The Board decided to table this item until further information is received about Jenesse's source of funding. In particular, the Board is interested in knowing how the agency is able provide services free of cost and how participants' information is tracked, collected, and used.

- d. Ratify and approve agreement with USC School of Engineering to implement the Mathematics, Engineering, Science Achievement (MESA) program at LMSTA for 2023-2024 & 2024-2025 school years. Cost is \$2,500 per academic year.

It is recommended that the Board approve Agenda Item B.d.

Motioned: Dr. McMichael

Second: Ms. Latuner

All present in favor by consensus. None Opposed. Motion carries.

- e. Approve transfer of funds in the amount of \$75,180 to the Lennox School District, funds with were received through California Schools Healthy Air, Plumbing, and Efficiency (CalSHAPE) Ventilation Program Grant (\$150,360) to sup port maintenance and improvement of HVAC systems.

It is recommended that the Board approve Agenda Item B.e.

Motioned: Mr. Stabile

Second: Dr. McCray

All present in favor by consensus. None Opposed. Motion carries.

- f. Select and approve subcommittee of the LMSTA Board to meet and evaluate current compensation and benefits offered to LMSTA employees. This subcommittee shall consist of no more than two LMSTA Board members, financial advisers and the Executive Director. Meeting dates and times to be determined by the committee.

It is recommended that the Board approve Agenda Item B.e.

Dr. McDaniel appoints Dr. McMichael and himself to this committee.

Motioned: Ms. Latuner

Second: Dr. McCray

All present in favor by consensus. None Opposed. Motion carries.

- g. Ratify and approve Purchase Orders/Expenses through December, 2023.

It is recommended that the Board approve Agenda Item B.e.

Motioned: Mr. Stabile

Second: Dr. McCray

All present in favor by consensus. None Opposed. Motion carries.

**III. ADJOURNMENT**

The meeting was adjourned at 6:37 pm

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**Board Meeting Minutes Approval**

\_\_\_\_\_  
Board Chair or Board Secretary Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date