



**MINUTES OF THE 08/17/23 BOARD MEETING OF THE  
BOARD OF DIRECTORS OF  
LENNOX MATH, SCIENCE AND TECHNOLOGY ACADEMY  
(A California Non-Profit Public Benefit Corporation)**

**I. PRELIMINARY**

**A. CALL TO ORDER**

Dr. Bruce McDaniel, Chair of the Board, called the meeting to order on the date, time and place set forth as follows:

**Time: 5:36 pm**

**Date: 08/17/23**

**Place: Lennox Academy**

Dr. McDaniel welcomed everyone and thanked everyone for joining.

Board meeting was called to order after Dr. McDaniel read the following:

The Lennox Math, Science and Technology Academy (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.

5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 11036 Hawthorne Blvd. Lennox, CA 90304 California.

**B. ROLL CALL**

	Present	Absent
Latuner, Karen	<u>  x  </u>	<u>      </u>
McCray, Steve	<u>      </u>	<u>  x  </u>
McDaniel, Bruce	<u>  x  </u>	<u>      </u>
McMichael, Shuna	<u>      </u>	<u>  x  </u>
Stabile, John	<u>  x  </u>	<u>      </u>

**C. FLAG SALUTE**

**D. APPROVAL OF MINUTES FROM 05/25/2023**

Mr. Stabile motioned to approve minutes from the above-mentioned board meeting, second by Ms. Latuner. All in favor by consensus. None opposed. Motion carries.

**E. APPROVAL OF AGENDA**

Dr. McDaniel asked if there were any changes to agenda. Mr. Mena shared that there were no changes. Ms. Latuner motioned to approve agenda, second by Mr. Stabile. All in favor. None opposed. Motion carried unanimously.

**II. OPEN SESSION**

**A. COMMUNICATIONS**

**1. RECOGNITIONS/PRESENTATIONS:**

- a. ASB student presentation – No ASB representative was present.
- b. Fiscal status presentation (Josh Eng – CSMC) – Mr. Eng shared information regarding the 2022-2023 unaudited actuals, in addition to a high level overview of revenues and expenditures. Overall, Lennox Academy finished the 22-23 year with a positive balance due to lots of one time funding

**2. EXECUTIVE DIRECTOR’S REPORT:**

This is a presentation of information which has occurred since the previous Board meeting.

Mr. Mena shared information on the following items:

- Welcome Back Start of the Year Activities (Team Building, Professional Development...)

- New Staff Members and Vacancies
- Student Resource Center and Student/Counseling Pods
- Automotive Technology Program
- Student Enrollment / ADA
- Update to COVID Protocols
- Credentialing Information
- Health Benefits Survey & Recommendations

3. ORAL COMMUNICATIONS:

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

- No Oral Communication

B. ITEMS SCHEDULED FOR DISCUSSION AND/OR ACTION

a. Ratify, accept and approve job resignation of the following employees:

- Jasmin Renteria – Student Success Advisor (SSA), effective July 12, 2023
- Rodney Michael – Teacher, retirement effective June 9, 2023.

It is recommended that the Board approve Agenda Item B.a  
 Motioned: Ms. Latuner  
 Second: Mr. Stabile  
 All present in favor by consensus. None Opposed. Motion carries.

b. Ratify release and non-renewal of employment for the following employee:

- Eileen Stevens – Teacher, effective June 9, 2023.

It is recommended that the Board approve Agenda Item B.b.  
 Motioned: Mr. Stabile  
 Second: Ms. Latuner  
 All present in favor by consensus. None Opposed. Motion carries.

c. Ratify and approve employment of the following:

- Aaron Le, Automotive Instructor – Effective June 13, 2023
- Travis Speed, History Teacher – Effective August 7, 2023

It is recommended that the Board approve Agenda Item B.c.

Motioned: Ms. Latuner

Second: Mr. Stabile

All present in favor by consensus. None Opposed. Motion carries.

- d. Approve submission of Provisional Internship Permit based on Education Code §80021.1 for Bryan Moncada to teach 9th Grade Computer Science during the 2023- 2024 school year.

It is recommended that the Board approve Agenda Item B.d.

Motioned: Mr. Stabile

Second: Ms. Latuner

All present in favor by consensus. None Opposed. Motion carries.

- e. Ratify and approve the following teacher assignments based on Education Code §44258.3 for 2023-24 academic year (Board Policy on Teaching Assignments):
- Jose Rivas - Engineering Digital Electronics, Engineering Design and Development, and Digital Arts & Media
  - Erica Delgado - Introduction to Design, and Principles of Engineering
  - Samantha Thompson- AP Psychology
  - Bin Chao - Biology

It is recommended that the Board approve Agenda Item B.e.

Motioned: Ms. Latuner

Second: Mr. Stabile

All present in favor by consensus. None Opposed. Motion carries.

- f. Ratify approval to provide substitute coverage for up to three additional Professional Development (PD) days for teachers to participate in conferences, school visits, collaborative pull-out days or any other approved PD opportunities in the 2023-2024 school year. For opportunities in which a substitute is not required (Saturday conferences/non-workdays), teachers may be compensated the substitute daily rate of \$245 with prior written approval.

It is recommended that the Board approve Agenda Item B.f.

Motioned: Mr. Stabile

Second: Ms. Latuner

All present in favor by consensus. None Opposed. Motion carries.

- g. Approve stipend for Aurora Vasquez to serve as the ASB/Yearbook advisor for the 2023-2024 school year. To be paid at the teacher hourly rate (not to exceed \$8,000).

It is recommended that the Board approve Agenda Item B.g.

Motioned: Ms. Latuner

Second: Mr. Stabile

All present in favor by consensus. None Opposed. Motion carries.

- h. Consider and approve board committee's recommendation for employer health benefit contribution strategy for the 2023-2024 school year.

It is recommended that the Board approve Agenda Item B.h.

Motioned: Ms. Latuner

Second: Mr. Stabile

All present in favor by consensus. None Opposed. Motion carries.

- i. Approve CaliforniaChoice (Medical) and California ChoiceBuilder (Dental/Vision) as carriers to provide health benefits for Lennox Academy employees, utilizing Filice as the broker effective October 2023 – September 2024.

It is recommended that the Board approve Agenda Item B.i.

Motioned: Mr. Stabile

Second: Ms. Latuner

All present in favor by consensus. None Opposed. Motion carries.

- j. Approve agreement with the Los Angeles County Office of Education (LACOE) to provide reporting and processing of retirement (CalSTRS and CalPERS) information services through June 30, 2024.

It is recommended that the Board approve Agenda Item B.j.

Motioned: Ms. Latuner

Second: Mr. Stabile

All present in favor by consensus. None Opposed. Motion carries.

- k. Ratify and approve Instructional Service Agreement with El Camino College for courses offered to students at Lennox Academy during the 2022-2023 school year.

It is recommended that the Board approve Agenda Item B.k.

Motioned: Ms. Latuner

Second: Mr. Stabile

All present in favor by consensus. None Opposed. Motion carries.

- l. Ratify and approve 23-24 Master Contract with STAR of CA (DBA: E.R.A ED) to provide Special Education Mental Health Services.

It is recommended that the Board approve Agenda Item B.l.

Motioned: Mr. Stabile

Second: Ms. Latuner

All present in favor by consensus. None Opposed. Motion carries.

- m. Ratify and approve Memorandum of Understanding (MOU) with Masada Homes to provide mental health services to students for the 2023-2024 school year at no cost.

It is recommended that the Board approve Agenda Item B.m.

Motioned: Ms. Latuner

Second: Mr. Stabile

All present in favor by consensus. None Opposed. Motion carries.

- n. Ratify and approve Memorandum of Understanding (MOU) with Richstone Family Center to provide therapeutic services to students for the 2023-2024 school year. Cost not to exceed \$153,000.

It is recommended that the Board approve Agenda Item B.n.

Motioned: Mr. Stabile

Second: Ms. Latuner

All present in favor by consensus. None Opposed. Motion carries.

- o. Approve Memorandum of Understanding (MOU) with Asian American Drug Abuse Program to provide prevention of Alcohol, Tobacco and other drug education services to youth and families for the 2023-2024 school year at no cost.

It is recommended that the Board approve Agenda Item B.o.

Motioned: Mr. Stabile

Second: Ms. Latuner

All present in favor by consensus. None Opposed. Motion carries.

- p. Approve Memorandum of Understanding (MOU) with Big Brothers Big Sisters of Greater Los Angeles to coordinate and supervise a workplace mentoring program that provides 1-1 mentoring services to LMSTA students during the 2023-2024 school year at no cost.

It is recommended that the Board approve Agenda Item B.p.

Motioned: Mr. Stabile

Second: Ms. Latuner

All present in favor by consensus. None Opposed. Motion carries.

- q. Approve Memorandum of Understanding (MOU) with Big Brothers Big Sisters of Greater Los Angeles to coordinate and supervise a school-based mentoring

program where LMSTA students serve as mentors to local elementary school students during the 2023-2024 school year at no cost.

It is recommended that the Board approve Agenda Item B.q.

Motioned: Mr. Stabile

Second: Ms. Latuner

All present in favor by consensus. None Opposed. Motion carries.

- r. Approve renewal of agreement with the Los Angeles County Metropolitan Transportation Authority to provide all students with unlimited access to Metro Bus, Metro Rapid, and Metro Rail for the 23-24 school year at a cost of \$7 per student. Cost not to exceed \$4,100.

It is recommended that the Board approve Agenda Item B.r.

Motioned: Mr. Stabile

Second: Ms. Latuner

All present in favor by consensus. None Opposed. Motion carries.

- s. Ratify and Approve Memorandum of Understanding (MOU) with the Department of Consumer Affairs, Bureau of Automotive Repair to provide 3 vehicles on loan for student learning at no cost to the school. Vehicles must be returned to the contracted dismantler (Downtown Metal Center) before May 31, 2025.

It is recommended that the Board approve Agenda Item B.s.

Motioned: Mr. Stabile

Second: Ms. Latuner

All present in favor by consensus. None Opposed. Motion carries.

- t. Ratify and accept the following three vehicles through MOU with Bureau of Automotive Repair:
  - a. i. 2005 Toyota (VIN – 5TDZA22C455340098) – 8/3/2023
  - b. ii. 2006 Ford (VIN – 1FAFP23136G125621) – 8/3/2023
  - c. iii. 2012 Chevrolet (VIN – 1G1PF55C6C7256407) – 7/19/2023

It is recommended that the Board approve Agenda Item B.t.

Motioned: Ms. Latuner

Second: Mr. Stabile

All present in favor by consensus. None Opposed. Motion carries.

- u. Ratify and accept donation of the following:
  - a. i. 2004 Acura FX (VIN JH4CL96824C039214 -155,502 miles) from Anne Shea
  - b. ii. 2007 Ford FL (VIN 3FAHP08137R272568 – 144,366 miles) from Frank Stabile.

It is recommended that the Board approve Agenda Item B.u.  
Motioned: Mr. Stabile  
Second: Ms. Latuner  
All present in favor by consensus. None Opposed. Motion carries.

v. Approve 2022-23 Unaudited Actuals Financial Report.

It is recommended that the Board approve Agenda Item B.v.  
Motioned: Mr. Stabile  
Second: Ms. Latuner  
All present in favor by consensus. None Opposed. Motion carries.

w. Ratify and approve Purchase Orders/Expenses through June, 2023.

It is recommended that the Board approve Agenda Item B.w.  
Motioner: Ms. Latuner  
Second: Mr. Stabile  
All present in favor by consensus. None Opposed. Motion carries.

### III. ADJOURNMENT

The meeting was adjourned at 6:55 pm

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#### Board Meeting Minutes Approval

\_\_\_\_\_  
Board Chair or Board Secretary Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date