



**MINUTES OF THE 02/23/23 BOARD MEETING OF THE
BOARD OF DIRECTORS OF
LENNOX MATH, SCIENCE AND TECHNOLOGY ACADEMY
(A California Non-Profit Public Benefit Corporation)**

I. PRELIMINARY

A. CALL TO ORDER

Dr. Bruce McDaniel, Chair of the Board, called the meeting to order on the date, time and place set forth as follows:

Time: 5:03 pm

Date: 02/23/23

Place: Via ZOOM teleconference pursuant to Executive Orders N-25-20 and N-29-20.

Dr. McDaniel welcomed everyone and thanked everyone for joining.

Board meeting was called to order after Dr. McDaniel read the following:

The Lennox Math, Science and Technology Academy (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors (“Board”) and employees of Lennox Academy shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at: <https://us02web.zoom.us/j/86133540834>

Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English, and the time limit shall be six (6) minutes. The Board of Directors may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a member of the public if comments or actions disrupts the Board meeting.

B. ROLL CALL

	Present	Absent
Andrade, SP	_____	___ X ___
Latuner, Karen	___ X ___	_____
McCray, Steve (left at 6:18 pm)	___ X ___	_____
McDaniel, Bruce	___ X ___	_____
McMichael, Shuna	___ X ___	_____
Stabile, John	___ X ___	_____

C. APPROVAL OF MINUTES FROM 01/26/23

Dr. McMichael motioned to approve minutes from board meeting on 01/26/23, second by Mr. Stabile. All in favor by consensus. None opposed. Motion carries.

E. APPROVAL OF AGENDA

Dr. McDaniel asked if there were any changes to agenda. Mr. Mena shared that there was a change under presentations, as the Spanish Department was unable to join today’s meeting. Dr. McCray motioned to approve amended agenda, second by Ms. Latuner. All in favor. None opposed. Motion carried unanimously.

II. OPEN SESSION

A. COMMUNICATIONS

1. RECOGNITIONS/PRESENTATIONS:

- a. ASB student presentation – No ASB representative was present.
- b. Spanish Department Presentation (Aurora Vasquez) – Presentation was removed from the agenda, per amended approved agenda.
- c. Safe School Plan Presentation (Veronica Jimenez) – Ms. Jimenez shared a PowerPoint Presentation with the Board that highlighted the assessment of data that was used to help develop the Safe School Action Plan. Community Metrics (*Community Statistics, Neighborhood Safety, LACDPH COVID-19 Data, LMSTA COVID-19 cases*), Input’ from Educational Partners (*CA Healthy Kids Survey, CA School Staff Survey, Local Safe School Schools/School Climate Surveys for students, staff, and parents*), and Additional Local Metrics (Attendance Data, Suspensions Data, Counseling Referrals, Screening Data, etc.) were reviewed. Key takeaways were highlighted, and recommendations made for action steps to take in the 23-24 safe school action plan. Proposed goals included to continue to create relationships and maintain a caring and connected school climate, as well as to continue to create and promote a welcoming physical environment that communicates respect for learning, individuals, and safety. Dr. McDaniel would like to see the need to address drug

issues/concerns be part of the goals. The board was informed that it was an action item within the goals to address that item, but we can ensure it is more prominent within the plan.

- d. Fiscal status presentation (Josh Eng – CSMC) – Mr. Eng shared information with the board regarding the interim financial report, in addition to the monthly financial board report that accounted for financials through the end of January 2023. Mr. Eng highlighted the fact that the current revenues are 3.9% over our current budget due to timing of revenue received. YTD Expenses are 7.9% under current budget. The board had no questions.

2. EXECUTIVE DIRECTOR'S REPORT:

This is a presentation of information which has occurred since the previous Board meeting.

Mr. Mena shared a PowerPoint presentation with the board that highlighted the following information:

- End to Virtual Meetings – Newsom announced that COVID-19 State of Emergency is scheduled to end February 28, 2023. This puts an end to AB 361 which allowed for flexibility to conduct virtual board meetings. As a results, all subsequent meetings will revert back to pre-pandemic rules following the Brown Act. Mr. Mena asked the board for their feedback regarding meeting time. The board agreed that Thursdays continue to work for them and agreed to start board meetings at 5:30 pm.
- Revisit Board Bylaws – Mr. Mena proposed to the board to have a discussion at the next board meeting about considering moving to a 5 member board, as some members may no longer be able to serve on the board once meetings resume in person.
- Classroom Visits – Board members were invited to schedule a time to come and conduct classroom visits. The Lennox School District Superintendent will be visiting classrooms on March 9th.
- Compensation Committee — Mr. Mena provided a summary overview of the work done by the compensation committee. After Comparing LMSTA's 21-22 Salary Schedule with other schools in the SouthBay, the committee is recommending a 5% increase, which would put Lennox Academy as one of the highest paying schools for teachers in the SouthBay when compared to other districts and charters in the SouthBay. Compensation Committee's next steps were also shared, as they indicated an interest in continuing to meet to revisit health benefits.

3. ORAL COMMUNICATIONS:

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be

taken. However, the Board may give direction to staff following a presentation.

- No Oral Communication

B. ITEMS SCHEDULED FOR DISCUSSION AND/OR ACTION

- a. Approve 2023-2024 Comprehensive Safe School Plan

It is recommended that the Board approve Agenda Item B.a
Moted: Mr. Stabile
Second: Dr. McMichael
All present in favor by consensus. None Opposed. Motion carries.

- b. Discuss compensation committee findings and consider approving staff salary schedule increases for the 22-23 school year, retroactive to July 1, 2022.

It is recommended that the Board approve Agenda Item B.b.
Moted: Mr. Stabile
Second: Dr. McMichael
All present in favor by consensus. None Opposed. Motion carries.

- c. Ratify and accept grant in the amount of \$13,125.28 from the Play Equity Fund to support LMSTA STEM fair.

It is recommended that the Board approve amended Agenda Item B.c.
Moted: Ms. Latuner
Second: Mr. Stabile
All present in favor by consensus. None Opposed. Motion carries.

- d. Approve and authorize Armando Mena, Executive Director to open additional accounts with Charles Schwab and split the current investment account into the following three categories:
- i. Post-Employment Benefits (OPEB Plan)
 - ii. Facility Expansion Fund
 - iii. Emergency Reserve Fund

It is recommended that the Board approve Agenda Item B.d.
Moted: Mr. Stabile
Second: Dr. McMichael
All present in favor by consensus. None Opposed. Motion carries.

- e. Approve 2022-2023 2nd Interim Financial Report

It is recommended that the Board approve Agenda Item B.e.
Moted: Dr. McMichael
Second: Ms. Latuner
All present in favor by consensus. None Opposed. Motion carries.

f. Ratify and approve Purchase Orders/Expenses through January 2023.

It is recommended that the Board approve Agenda Item B.f.
Moted: Mr. Stable
Second: Dr. McMichael
All present in favor by consensus. None Opposed. Motion carries.

III. ADJOURNMENT

The meeting was adjourned at 6:39 pm

Board Meeting Minutes Approval

Board Chair or Board Secretary Name

Signature

Date