



**MINUTES OF THE 09/29/22 BOARD MEETING OF THE  
BOARD OF DIRECTORS OF  
LENNOX MATH, SCIENCE AND TECHNOLOGY ACADEMY  
(A California Non-Profit Public Benefit Corporation)**

**I. PRELIMINARY**

**A. CALL TO ORDER**

Dr. Bruce McDaniel, Chair of the Board, called the meeting to order on the date, time and place set forth as follows:

**Time: 5:05 pm**

**Date: 09/29/22**

**Place: Via ZOOM teleconference pursuant to Executive Orders N-25-20 and N-29-20.**

Dr. McDaniel welcomed everyone and thanked everyone for joining.

Board meeting was called to order after Dr. McDaniel read the following:

The Lennox Math, Science and Technology Academy (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors (“Board”) and employees of Lennox Academy shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at: <https://us02web.zoom.us/j/81103070696>

Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English, and the time limit shall be six (6) minutes. The Board of Directors may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a member of the public if comments or actions disrupts the Board meeting.

**B. ROLL CALL**

	Present	Absent
Andrade, SP	<u>  X  </u>	<u>      </u>
Latuner, Karen	<u>  X  </u>	<u>      </u>
McCray, Steve	<u>  X  </u>	<u>      </u>
McDaniel, Bruce	<u>  X  </u>	<u>      </u>
McMichael, Shuna	<u>  X  </u>	<u>      </u>
Stabile, John	<u>  X  </u>	<u>      </u>
Vacant	<u>      </u>	<u>      </u>

**C. APPROVAL OF MINUTES FROM 08/25/22**

Mr. Stabile motioned to approve minutes from board meeting on 08/25/22, second by Ms. Andrade. All in favor by consensus. None opposed.

**E. APPROVAL OF AGENDA**

Dr. McDaniel asked if there were any changes to agenda. Mr. Mena shared that there were two changes: (1) the Schwab Investment Presentation would be postponed due to change in personnel, and (2) Under Section B, Item Letter D should read “Ratify and approve agreement with Tutorly Inc to provide college counseling effective September 14, 2022. Cost not to exceed \$80,000 to be paid with A-G Grant funds,” and not “ELO” funds. Dr. McCray motioned to approved revised agenda, second by Dr. McMichael. All in favor. None opposed. Motion carried unanimously.

**II. OPEN SESSION**

**A. COMMUNICATIONS – NOP PRESETNATIONS**

**1. RECOGNITIONS/PRESENTATIONS:**

- a. ASB student presentation – Mason Woolfolk and Allison Cano gave an update on ASB events, including information about the upcoming art night that has been postponed, October lunch activities, ASB Assembly, and Halloween Dance. Mason was asked to comment on the Welcome Dance/Homecoming Dance. Mason shared that it was a huge success with a record breaking number of students at a school dance (200+).
- b. Schwab Investment Account Update (Jeff Milner) – Postponed
- c. Fiscal status presentation (Josh Eng – CSMC) – Mr. Eng shared the Monthly Financial Board Report. Report shared was as of August 31st and provided comparisons against our last board-approved budged in May 2022, which is based on 566 students enrolled and 549 ADA. YTD Revenues through August 2022 are 3.7% over current budget; variance is relatively in line with budget at

this point in time. YTD expenses through August 2022 are 6.9% over our current budget due to timing of expenditures currently being at the beginning of the year; school purchased computers and various other expenses at the beginning of the year. Dr. McDaniel had questions with regards to current ADA and waitlist. Mr. Mena shared that current enrollment is at 580 and there is a waitlist.

2. EXECUTIVE DIRECTOR'S REPORT:

This is a presentation of information which has occurred since the previous Board meeting.

Mr. Mena provided an update regarding the auto-shop property; pictures of before and after were shared with the Board. Mr. Mena and the maintenance team have taken the lead to on making updates and renovations to the property; new equipment and machinery have been installed. Dr. McDaniel and the Board were impressed with the updates and asked about a possible opening celebration.

Mr. Mena also provided an update with regards to COVID-19 cases and recommendations for updated COVID-19 safety protocols. Dr. McDaniel was in agreement with recommendations proposed by Mr. Mena after factoring in survey data:

- Continue to encourage wearing masks indoors but allow individuals to make the choice starting October 3rd
- Continue current testing cycle for students/staff through December and evaluate for semester 2
- Eliminate one way traffic
- Allow visitors on campus
- Continue to test service providers and visitors that will be direct contact with students/staff during school hours

Dr. McDaniel inquired about COVID Vaccination status and the requirement for that with service providers; Dr. McDaniel asked that approved policy be reviewed and implemented, if that was the case.

Mr. Mena shared information about items for discussion/approval on the agenda.

3. ORAL COMMUNICATIONS:

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

Mr. Dennis Nolasco, Academic Lead, and Mr. Vikram Akula, CEO/Founder of Tutorly, both expressed interest in speaking during public comments.

- Mr. Nolasco shared briefly how things are going well with students and has had the honor to meet with almost all seniors during their 1:1 session; he noted that students have been wonderful to work with.
- Mr. Akula shared how he was delighted to have the opportunity to work with Lennox Academy and commented how it is a very special place with very supportive staff who care deeply about student success

**B. ITEMS SCHEDULED FOR DISCUSSION AND/OR ACTION**

- a. Discuss and consider conducting the Lennox Academy Board of Directors October 27<sup>th</sup>, 2022 board meeting via teleconference in accordance with adopted resolutions 2122-3 & AB361.

It is recommended that the Board approve Agenda Item B.a  
 Motioned: Ms. Andrade  
 Second: Dr. McMichael  
 All present in favor by consensus. None Opposed. Motion carries.

- b. Ratify and approve employment of the following staff:
- i. Estefani Crisostomo – Mental Health Counselor (effective 8/2/2022)
  - ii. Juan Garcia – Custodian (effective 9/1/2022)

It is recommended that the Board approve Agenda Item B.b.  
 Motioned: Mr. Stabile  
 Second: Dr. McMichael  
 All present in favor by consensus. None Opposed. Motion carries.

- c. Ratify and approve the following teacher assignments based on Board Policy on Teaching Assignments for the 2022-23 academic year:
- i. Bryan Moncada – Short-Term Staff Permit – Computer Science Teacher
  - ii. Bin Chao – Short-Term Staff Permit – Biology Teacher

It is recommended that the Board approve amended Agenda Item B.c.  
 Motioned: Mr. Stabile  
 Second: Dr. McMichael  
 All present in favor by consensus. None Opposed. Motion carries.

- d. Ratify and approve agreement with Tutorly Inc to provide college counseling effective September 14, 2022. Cost not to exceed \$80,000 to be paid with Expanded Learning Opportunity grant funds (ELO).

It is recommended that the Board approve Agenda Item B.d.

Motioned: Mr. Stabile

Second: Dr. McMichael

All present in favor by consensus. None Opposed. Motion carries.

- e. Ratify and approve agreement with Mathnasium of El Segundo (DBA Azeroual Group LLC) to provide math intervention to identified students effective September 1, 2022. Cost not to exceed \$10,395 to be paid with Expanded Learning Opportunity grant funds (ELO).

It is recommended that the Board approve Agenda Item B.e.

Motioned: Dr. McMichael

Second: Ms. Andrade

All present in favor by consensus. None Opposed. Motion carries.

- f. Approve agreement with Los Angeles County Metropolitan Transportation Authority to provide all students with unlimited access to Metro Bus, Metro Rapid, and Metro Rail for the 22-23 school year at a cost of \$3 per student. Cost not to exceed \$1,740.

It is recommended that the Board approve Agenda Item B.f.

Motioned: Dr. McMichael

Second: Mr. Stabile

All present in favor by consensus. None Opposed. Motion carries.

- g. Approve purchase of 5 Konica Minolta copiers with Papercut Print management to replace existing equipment for staff and student use. Cost not to exceed \$48,000.

It is recommended that the Board approve Agenda Item B.g.

Motioned: Ms. Andrade

Second: Dr. McMichael

All present in favor by consensus. None Opposed. Motion carries.

- h. Approve the following staff to serve as members of the school site leadership team for the 22-23 school year and provide up to 40 hours of compensation at the teacher hourly rate (teachers) and appropriate hourly rate for non-teaching staff for duties that take place outside of the contractual workday:
  - i. Aurora Vasquez (3<sup>rd</sup> year)
  - ii. Eileen Stevens (2<sup>nd</sup> year)
  - iii. Erin Woods (1<sup>st</sup> year)
  - iv. Iona Cano (2<sup>nd</sup> year)
  - v. Josh Aleman (2<sup>nd</sup> year)
  - vi. Josephine Ruvalcaba (1<sup>st</sup> year)

vii. Carlos Ramirez (2<sup>nd</sup> year)

It is recommended that the Board approve Agenda Item B.h.

Motioned: Mr. Stabile

Second: Dr. McMichael

All present in favor by consensus. None Opposed. Motion carries.

- i. Approve Section 125 Flexible Benefit Plan with American Fidelity acting as service provider.

It is recommended that the Board approve Agenda Item B.i.

Motioned: Ms. Andrade

Second: Mr. Stabile

All present in favor by consensus. None Opposed. Motion carries.

- j. Ratify and approve Purchase Orders/Expenses through August 2022.

It is recommended that the Board approve Agenda Item B.j. as amended: "Ratify and approve Purchase Orders only, and table Credit Card Expenses through August 2022."

Motioned: Mr. Stabile

Second: Dr. McMichael

All present in favor by consensus. None Opposed. Motion carries.

### III. ADJOURNMENT

The meeting was adjourned at 6:40 pm

---

#### Board Meeting Minutes Approval

\_\_\_\_\_

Board Chair or Board Secretary Name

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

---

AGENDA

BOARD OF DIRECTORS

LENNOX MATH, SCIENCE AND TECHNOLOGY ACADEMY

Page 6 of 6