



**MINUTES OF THE 08/25/22 BOARD MEETING OF THE
BOARD OF DIRECTORS OF
LENNOX MATH, SCIENCE AND TECHNOLOGY ACADEMY
(A California Non-Profit Public Benefit Corporation)**

I. PRELIMINARY

A. CALL TO ORDER

Dr. Bruce McDaniel, Chair of the Board, called the meeting to order on the date, time and place set forth as follows:

Time: 5:02 pm

Date: 08/25/22

Place: Via ZOOM teleconference pursuant to Executive Orders N-25-20 and N-29-20.

Dr. McDaniel welcomed everyone and thanked everyone for joining.

Board meeting was called to order after Dr. McDaniel read the following:

The Lennox Math, Science and Technology Academy (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors (“Board”) and employees of Lennox Academy shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at: <https://us02web.zoom.us/j/85616008630>

Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English, and the time limit shall be six (6) minutes. The Board of Directors may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a member of the public if comments or actions disrupts the Board meeting.

B. ROLL CALL

	Present	Absent
Andrade, SP	<u> x </u>	<u> </u>
Latuner, Karen	<u> x </u>	<u> </u>
McCray, Steve	<u> </u>	<u> x </u>
McDaniel, Bruce	<u> x </u>	<u> </u>
McMichael, Shuna	<u> </u>	<u> x </u>
Stabile, John	<u> x </u>	<u> </u>
Vacant	<u> </u>	<u> </u>

C. APPROVAL OF MINUTES FROM 06/16/22

Mr. Stabile motioned to approve minutes from board meeting on 06/16/22, second by Ms. Andrade. All in favor by consensus. None opposed.

E. APPROVAL OF AGENDA

Dr. McDaniel asked if there were any changes to agenda. Mr. Mena shared that there is one other employee that was hired and should have been included in section B item C, but it will be brought to the next board meeting. Ms. Andrade motions to approve, second by Ms. Latuner. All in favor. None opposed. Motion carried unanimously.

II. OPEN SESSION

A. COMMUNICATIONS – NOP PRESETNATIONS

1. RECOGNITIONS/PRESENTATIONS:

- a. ASB student presentation – Mason Woolfolk, ASB President for the 2022-2023 School Year, shared information about upcoming ASB activities: Club Fair, Spirit Week, Freshman Activity, Hispanic Heritage Month, homecoming dance, and end of the month lunch activity. Mr. Mena and the Board thanked Mason for attending and applauded Mason for his work through ASB.
- b. Fiscal status presentation (Josh Eng – CSMC) – Mr. Eng shared information with the board regarding the unaudited actuals/financial summary report that is on the agenda for tonight and responded to questions by the board. Mr. Stabile noted that the school in a good financial position and doing well. Dr. McDaniel inquired about best practices for designating reserve funds for planned projects such as the school gym. Mr. Mena agreed that it would be a good idea, in addition to the money that needs to be set aside for employee benefits post-retirement. Mr. Mena will explore this option further.

2. EXECUTIVE DIRECTOR’S REPORT:

This is a presentation of information which has occurred since the previous Board

meeting.

Mr. Mena shared information with the Board about the start of the 22-23 school year. Updates were provided with respect to COVID protocols, COVID cases identified on and off campus for students and staff, staffing issues, PD opportunities, among other things. Information about agenda items to be considered for approval was also shared with the board. The board had no questions and thanked Mr. Mena for the presentation.

3. ORAL COMMUNICATIONS:

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

No Oral Communications

B. ITEMS SCHEDULED FOR DISCUSSION AND/OR ACTION

- a. Discuss and consider conducting the Lennox Academy Board of Directors September 29th, 2022 board meeting via teleconference in accordance with adopted resolutions 2122-3 & AB361.

It is recommended that the Board approve Agenda Item B.a
Motioned: Mr. Stabile
Second: Ms. Latuner
All present in favor by consensus. None Opposed. Motion carries.

- b. Accept and approve job resignation of the following employee:
 - i. Oscar Gil – College & Career Counselor, effective August 8, 2022

It is recommended that the Board approve Agenda Item B.b.
Motioned: Ms. Andrade
Second: Mr. Stabile
All present in favor by consensus. None Opposed. Motion carries.

- c. Ratify and approve employment of the following staff effective August 5, 2022:
 - i. Sara Sato – ELD Teacher
 - ii. Bryan Moncada – Computer Science Teacher
 - iii. Bin Chao – Science Teacher
 - iv. Sam Martin – Science Teacher
 - v. Alicia Wright – Science Teacher
 - vi. Juan Herrera – Technology Assistant

It is recommended that the Board approve amended Agenda Item B.c.

Motioned: Ms. Andrade

Second: Ms. Latuner

All present in favor by consensus. None Opposed. Motion carries.

d. Ratify and approve the following teacher assignments based on Education Code§44258.3 for 2022-23 academic year (Board Policy on Teaching Assignments):

- i. Jose Rivas – Engineering Digital Electronics, Engineering Design and Development, and Digital Arts & Media
- ii. Erica Delgado – Introduction to Design, and Principles of Engineering
- iii. Samantha Thompson – AP Psychology

It is recommended that the Board approve Agenda Item B.d.

Motioned: Ms. Latuner

Second: Ms. Andrade

All present in favor by consensus. None Opposed. Motion carries.

- e. Ratify approval to provide substitute coverage for up to three additional Professional Development (PD) days for teachers to participate in conferences, school visits, collaborative pull-out days or any other approved PD opportunities in the 2022-2023 school year. For opportunities in which a substitute is not required (Saturday conferences/non-workdays), teachers may be compensated the substitute rate of \$245 with prior written approval.

It is recommended that the Board approve Agenda Item B.e.

Motioned: Ms. Andrade

Second: Mr. Stabile

All present in favor by consensus. None Opposed. Motion carries.

- f. Approve stipend for Aurora Vasquez to serve as the ASB/Yearbook advisor for the 2022-2023 school year. To be paid at the teacher hourly rate (not to exceed \$8,000).

It is recommended that the Board approve Agenda Item B.f.

Motioned: Ms. Andrade

Second: Mr. Stabile

All present in favor by consensus. None Opposed. Motion carries.

- g. Approve CaliforniaChoice (Medical) and California ChoiceBuilder (Dental/Vision) as carriers to provide health benefits for Lennox Academy employees, utilizing OneDigital as the broker effective October 2022-September 2023.

It is recommended that the Board approve Agenda Item B.g.

Motioned: Ms. Andrade

Second: Mr. Stabile

All present in favor by consensus. None Opposed. Motion carries.

- h. Approve agreement with the Los Angeles County Office of Education (LACOE) to provide reporting and processing of retirement (CalSTRS and CalPERS) information services through June 30, 2023.

It is recommended that the Board approve Agenda Item B.h.

Motioned: Ms. Andrade

Second: Mr. Stabile

All present in favor by consensus. None Opposed. Motion carries.

- i. Ratify and Accept Chevron Grant in the amount of \$5,000 to fund STEM educational activities.

It is recommended that the Board approve Agenda Item B.i.

Motioned: Mr. Stabile

Second: Ms. Latuner

All present in favor by consensus. None Opposed. Motion carries.

- j. Approve amendment in employee handbook to include postretirement insurance benefits.

It is recommended that the Board approve Agenda Item B.j.

Motioned: Mr. Stabile

Second: Ms. Latuner

All present in favor by consensus. None Opposed. Motion carries.

- k. Approve amendment to Student Independent Study Policy in accordance with AB130/167 and 2022 Education Omnibus Budget Trailer Bill.

It is recommended that the Board approve Agenda Item B.k.

Motioned: Ms. Latuner

Second: Mr. Stabile

All present in favor by consensus. None Opposed. Motion carries.

- l. Approve 22-23 Master Contract with STAR of CA (DBA: E.R.A. ED) to provide Special Education Mental Health Services.

It is recommended that the Board approve Agenda Item B.l.

Motioned: Ms. Andrade

Second: Ms. Latuner

All present in favor by consensus. None Opposed. Motion carries.

- m. Approve agreement with Gary E. Cline Actuarial Consulting group to provide actuarial valuation and disclosure related to the retiree medical plan for 22-23 school year, cost not to exceed \$4,400.

It is recommended that the Board approve Agenda Item B.m.

Motioned: Ms. Andrade

Second: Mr. Stabile

All present in favor by consensus. None Opposed. Motion carries.

- n. Approve 2021-22 Unaudited Actuals Financial Report.

It is recommended that the Board approve Agenda Item B.n.

Motioned: Ms. Andrade

Second: Ms. Latuner

All present in favor by consensus. None Opposed. Motion carries.

- o. Approve Education Protection Account (EPA) resolution actual expenditures for the 21-22 school year in the amount of \$2,895,090.

It is recommended that the Board approve Agenda Item B.o.

Motioned: Mr. Stabile

Second: Ms. Latuner

All present in favor by consensus. None Opposed. Motion carries.

- p. Ratify and approve Purchase Orders/Expenses through June 2022.

It is recommended that the Board approve Agenda Item B.p.

Motioned: Mr. Stabile

Second: Ms. Latuner

All present in favor by consensus. None Opposed. Motion carries.

III. ADJOURNMENT

The meeting was adjourned at **6:30** pm

Board Meeting Minutes Approval

AGENDA

BOARD OF DIRECTORS

LENNOX MATH, SCIENCE AND TECHNOLOGY ACADEMY

Page 6 of 7

Board Chair or Board Secretary Name

Signature

Date