



**MINUTES OF THE 01/27/22 BOARD MEETING OF THE
BOARD OF DIRECTORS OF
LENNOX MATH, SCIENCE AND TECHNOLOGY ACADEMY
(A California Non-Profit Public Benefit Corporation)**

I. PRELIMINARY

A. CALL TO ORDER

Dr. Bruce McDaniel, Chair of the Board, called the meeting to order on the date, time and place set forth as follows:

Time: 5:02 pm

Date: 01/27/22

Place: Via ZOOM teleconference pursuant to Executive Orders N-25-20 and N-29-20.

Dr. McDaniel welcomed everyone and thanked everyone for joining.

Board meeting was called to order after Dr. McDaniel read the following:

The Lennox Math, Science and Technology Academy (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors (“Board”) and employees of Lennox Academy shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at: <https://us02web.zoom.us/j/88950345150>

Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English, and the time limit shall be six (6) minutes. The Board of Directors may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a member of the public if comments or actions disrupts the Board meeting.

B. ROLL CALL

	Present	Absent
Andrade, SP	<u> x </u>	<u> </u>
Latuner, Karen	<u> x </u>	<u> </u>
McCray, Steve (entered 5:13 pm)	<u> x </u>	<u> </u>
McDaniel, Bruce	<u> x </u>	<u> </u>
McMichael, Shuna	<u> x </u>	<u> </u>
Stabile, John	<u> x </u>	<u> </u>
Vazquez, Celeste	<u> x </u>	<u> </u>

C. APPROVAL OF MINUTES FROM 12/02/21

Ms. Latuner motioned to approve minutes from board meeting on 12/02/21, second by Ms. Andrade. All in favor by consensus. None opposed.

E. APPROVAL OF AGENDA

Dr. McDaniel asked if there were any changes to agenda. Mr. Mena shared there were no changes to the agenda. Dr. McMichael motioned to approve the agenda, second by Ms. Vazquez. All in favor by consensus. Motion carried unanimously. All in favor. None opposed.

II. OPEN SESSION

A. COMMUNICATIONS

1. RECOGNITIONS/PRESENTATIONS:

a. ASB Student Presentation –Alyssa Zapata shared that recent events were postponed due to COVID surge. They are starting to plan for the end of year carnival and Random Acts of Kindness. The board had no questions and thanked Alyssa for attending today’s meeting.

b. 2020-2021 Christy White, Inc Financial Audit Presentation (Vanessa Pineda) – Vanessa Pineda shared Financial Audit PowerPoint Presentation with the Board. The auditor’s responsibility is to provide an opinion – “reasonable assurance that financial statements are materially correct and/or entity complied with applicable federal major program and K-12 state requirements. They provide an opinion in different areas; Lennox Academy received an “Unmodified Opinion,” which is the best opinion possible in all areas audited.

1. Financial Statements, Internal Control Over Financial Reporting with Government Auditing Standards – Unmodified Opinion (Best Opinion Possible)
2. Report on Compliance for Each Major Federal Program –

Unmodified Opinion (Best Opinion Possible)
3. State Report – Unmodified Opinion (Best Opinion Possible)

“In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Lennox Math, Science and Technology Academy as of June 30, 2021, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.”

Dr. McDaniel thanked Ms. Pineda for her presentation. He appreciated hearing that Lennox Academy received the best opinion and asked if she had any recommendations. Ms. Pineda had no further recommendations as she reported no findings. Dr. McDaniel thanked Ms. Pineda for presenting.

- c. WASC Mid-Cycle Visit (Mario Villanueva) – Mr. Villanueva shared PowerPoint Presentation with the board regarding the recent WASC Mid-Cycle Visit. Mr. Villanueva shared information regarding the various parts of the report – Student Community Profile, Significant Changes and Developments, Progress on Critical Areas for Follow-up, Schoolwide Action Plan/Refinements – and shared results findings of the Visiting Committee. Strengths were highlighted and agreed with identified areas of growth previously identified by Lennox Academy. No new areas of growth were identified by the visiting committee.
- d. Fiscal status presentation (Josh Eng – CSMC) – Mr. Eng shared information regarding the First Interim Report with the Board and responded to questions. Mr. Eng reviewed the Financial Summary report that included information on Actuals to Budget, Financial Health, Financial Snapshots, Monthly Cash Balance over Time, and Balance Sheet Summary.

2. EXECUTIVE DIRECTOR’S REPORT:

This is a presentation of information which has occurred since the previous Board meeting.

Mr. Mena shared PowerPoint Presentation with the board that included the following:

- Receipt of Roberto Trust Check in the amount of \$255,932.28 – Board previously approved to deposit check in the Friends of Lennox Academy Account, to be used for student scholarships
- Escrow on property next door was closed in a timely manner – Lennox Academy is now the new owner of the apartment building adjacent to current facility.
- Updates/information from first week back from winter break – change in class schedule to accommodate the surge in COVID cases, staff development agendas, and COVID-19 testing updates.

- Identified Positive Case Counts at Lennox Academy – Students and Staff (identified through weekly COVID-19 Testing) and impact on attendance.
- Challenges with testing lab, timing of results, contact tracing
- Acceptance of Girls Build LA Grant in the amount of \$1,000
- SARC: Snapshot of Public Data
- Insurance Coverage
- Small change in Independent Study Policy
- Information to be shared at upcoming meetings: LCAP Mid-Year Report and revisit staff compensation

Ms. Andrade commended Mr. Mena and the team for all the hard work. Dr. Bruce McDaniel echoed Ms. Andrade’s comments.

3. ORAL COMMUNICATIONS:

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

No Oral Communications

B. ITEMS SCHEDULED FOR DISCUSSION AND/OR ACTION

- a. Discuss and consider conducting the Lennox Academy Board of Directors February 24, 2022 board meeting via teleconference in accordance with adopted Resolution 2122-3 and AB 361.

It is recommended that the Board approve Agenda Item B.a.
 Motioned: Ms. Vazquez
 Second: Dr. McMichael
 All present in favor by consensus. None Opposed. Motion carries.

- b. Approve 2020-2021 draft Financial Audit.

It is recommended that the Board approve Agenda Item B.b.
 Motioned: Ms. Latuner
 Second: Ms. Andrade
 All present in favor by consensus. None Opposed. Motion carries.

- c. Ratify and approve Girls Build Project Grant Agreement that provides \$1,000 to be used for materials/resources to participate in the yearly challenge.

It is recommended that the Board approve amended Agenda Item B.c.

Motioned: Dr. McMichael

Second: Ms. Vazquez

All present in favor by consensus. None Opposed. Motion carries.

d. Approve the 2020-2021 School Accountability Report Card (SARC).

It is recommended that the Board approve Agenda Item B.d.

Motioned: Ms. Latuner

Second: Ms. Andrade

All present in favor by consensus. None Opposed. Motion carries.

e. Ratify and approve CA dwelling fire & specialty homeowners insurance policy with Foremost Insurance company to provide coverage for 10929 & 10933 Acacia building that was purchased in December, 2021.

It is recommended that the Board approve Agenda Item B.e. with the timeframe and amounts included: Ratify and approve CA dwelling fire & specialty homeowners insurance policy with Foremost Insurance Company to provide coverage for 10929 & 10933 Acacia building that was purchased in December 2021 in the amounts of \$957 year for the back until, and \$1,647/year for the front unit (December 2021 – December 2022).

Motioned: Mr. Stabile

Second: Dr. McCray

All present in favor by consensus. None Opposed. Motion carries.

f. Approve revisions to Independent Study Policy.

It is recommended that the Board approve Agenda Item B.f.

Motioned: Ms. Vazquez

Second: Ms. Latuner

All present in favor by consensus. None Opposed. Motion carries.

g. Ratify and approve Purchase Orders/Expenses for November - December 2021.

It is recommended that the Board approve Agenda Item B.g.

Motioned: Dr. McMichael

Second: Dr. McCray

All present in favor by consensus. None Opposed. Motion carries.

III. ADJOURNMENT

The meeting was adjourned at 6:34 pm

Board Meeting Minutes Approval

Board Chair or Board Secretary Name

Signature

Date