



**MINUTES OF THE 09/30/21 BOARD MEETING OF THE
BOARD OF DIRECTORS OF
LENNOX MATH, SCIENCE AND TECHNOLOGY ACADEMY
(A California Non-Profit Public Benefit Corporation)**

I. PRELIMINARY

A. CALL TO ORDER

Dr. Bruce McDaniel, Chair of the Board, called the meeting to order on the date, time and place set forth as follows:

Time: 5:03 pm

Date: 09/30/21

Place: Via ZOOM teleconference pursuant to Executive Orders N-25-20 and N-29-20.

Dr. McDaniel welcomed everyone and thanked everyone for joining.

Board meeting was called to order after Dr. McDaniel read the following:

The Lennox Math, Science and Technology Academy (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors (“Board”) and employees of Lennox Academy shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at: <https://us02web.zoom.us/j/86009215348>

Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English, and the time limit shall be six (6) minutes. The Board of Directors may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a member of the public if comments or actions disrupts the Board meeting.

B. ROLL CALL

	Present	Absent
Andrade, SP (arrived at 5:10 pm)	<u> X </u>	_____
Latuner, Karen	<u> X </u>	_____
McCray, Steve	<u> X </u>	_____
McDaniel, Bruce	<u> X </u>	_____
McMichael, Shuna	<u> X </u>	_____
Stabile, John	<u> X </u>	_____
Vazquez, Celeste	<u> X </u>	_____

C. APPROVAL OF MINUTES FROM 08/26/21

Dr. McMichael motioned to approve minutes from board meeting on 08/26/21 meeting, second by Ms. Latuner. All in favor by consensus. None opposed.

E. APPROVAL OF AGENDA

Dr. McDaniel asked if there were any changes to agenda. Mr. Mena shared there are no changes or corrections. Ms. Vazquez motioned to approve agenda, second by Mr. Stabile. All in favor by consensus. Motion carried unanimously. All in favor. None opposed.

II. OPEN SESSION

A. COMMUNICATIONS

1. RECOGNITIONS/PRESENTATIONS:

- a. ASB Student Presentation – New ASB Members introduced themselves - Sofia Diaz, ASB President; Alyssa Zapata, ASB Vice President; Sharo Perez ASB Treasurer, Fatima Machorro, ASB Secretary; Edson Martinez, Class vice president, and he also introduced Michelle Valencia, senior class president, but mentioned that she was unable to attend. Sofia provided the board with an update on events that they have done since the start of the year (welcomed everyone the first day of school, music/treats, lunch activities, club fairs...), in addition to some planned events (Halloween dance, movie night, lunch activities...). Alyssa shared a comment with the board that the student body, particularly seniors, thought the transition was going to be a lot smoother, and hoped that the board could encourage teachers to be more lenient with them and to check in with students more. Edson provided the board an updated regarding their fundraisers, both past and upcoming plans. The board made some suggestions regarding possible fundraisers. Edson thanked the board for suggestions. Dr. McDaniel congratulated students on their elected positions and responded to Alyssa’s comments. He shared how transitioning from in-person to zoom was also a challenge, but students rose to the challenge and

performed well. He acknowledged that the transition has been difficult but is confident that they will once again rise to the challenge; he encouraged students to hang in there, and shared that we do want teachers to have high expectations for all.

- b. Fiscal status presentation (Josh Eng – CSMC) – Mr. Eng shared the financial summary report as of August 31, 2021, that was compared against our board-approved budget preliminary budget that was based on 580 students enrolled and 556 ADA. Year to date revenues were reviewed, along with year-to-date expenses. An actual to budget summary for fiscal year 2021-2022 (July – August) was presented to the board, along with a monthly cash balance over time. Board had no questions.
- c. CA School Dashboard and Local Indicator Report Presentation (Cynthia Lomeli) – Ms. Lomeli shared presentation of the California School Dashboard and Local Indicators. Ms. Lomeli shared results of the self-reported tool on the local indicators and provided reasoning for selected scores – Priority 1: Basic (conditions for learning), Priority 2: Implementation of Academic State Standards, Priority 3: Parent Engagement, Priority 4: Pupil Achievement, Priority 5: Pupil Engagement, Priority 6: School Climate, Priority 7: Access to a Broad Course of Study.

2. EXECUTIVE DIRECTOR’S REPORT:

This is a presentation of information which has occurred since the previous Board meeting.

Mr. Mena provided a quick overview of what has happened since the last board meeting. He shared challenges with securing COVID-19 testing kits, as a result of state shortage. Lennox Academy is working with CDPH, LACOE and other vendors to secure additional testing and resume weekly testing program. We currently have received additional testing to get us through December (every other week) but will continue to work with vendors. He also shared how hiring personnel has also been a challenge, but we have secured a college and career counselor and additional teaching assistants. Mr. Mena also shared that there is currently a property adjacent to the school on Acacia that is on the market. He is bringing it to the board for further consideration to see if that is something we would consider pursuing, as it lends itself to a possible spot for a gym to be built. No action will be taken on that tonight, but the board encouraged Mr. Mena to look more into this property and call a special board meeting to further discuss during closed session.

3. ORAL COMMUNICATIONS:

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes.

Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

No Oral Communications

B. ITEMS SCHEDULED FOR DISCUSSION AND/OR ACTION

- a. Ratify and approve employment of the following staff:
 - i. Oscar Gil (Counselor) effective September 27, 2021
 - ii. Jasmin Renteria (SSA) effective September 27, 2021
 - iii. Erika Landeros (TA) effective September 27, 2021
 - iv. Alyssa Antonio (TA) effective September 29, 2021
 - v. Patricia Miramontes (Assistant Girls Soccer Coach) effective October 4, 2021

It is recommended that the Board approve Agenda Item B.a.

Motioned: Ms. Latuner

Second: Ms. Andrade

All present in favor by consensus. None Opposed. Motion carries.

- b. Ratify and approve Instructional Service Agreement for El Camino College courses to be offered at Lennox Academy for the 2021-2022 school year.

It is recommended that the Board approve Agenda Item B.b.

Motioned: Ms. Latuner

Second: Dr. McCray

All present in favor by consensus. None Opposed. Motion carries.

- c. Approve Resolution 2122-2, Education Protection Account (EPA) estimated expenditures for the 21-22 school year in the amount of \$1,297,972

It is recommended that the Board approve amended Agenda Item B.c.

Motioned: Dr. McMichael

Second: Ms. Andrade

All present in favor by consensus. None Opposed. Motion carries.

- d. Approve the following teachers to serve as members of the school site Leadership Team for the 21-22 school year and provide up to 50 hours of compensation at the teacher hourly rate for the duties that take place outside the contractual work day:
 - i. Eileen Stevens (RSP Teacher) – Year 1
 - ii. Josh Aleman (Math Teacher) – Year 1
 - iii. Iona Cano (English Teacher) – Year 1

It is recommended that the Board approve Agenda Item B.d.

Motioned: Ms. Andrade

Second: Ms. Vazquez

All present in favor by consensus. None Opposed. Motion carries.

e. Review, discuss and consider Employee COVID-19 Testing and Vaccination Policy.

Dr. McDaniel had requested this item to be on the agenda for board discussion. Now that FDA has approved the vaccine, have been seeing more school districts move towards a mandated testing and vaccination policy; with regards to testing, 100% of Lennox Academy staff is already participating in weekly COVID-19 Testing. There is currently no mandate with regards to vaccinations for employees; based on self-reported data, not all employees are vaccinated. Board commenced discussion about need for mandated vaccine policy, possible accommodations, and next steps for those that failed to meet mandate. If a mandated vaccination policy was adopted, then there would be a need to formally collect evidence of vaccination status. Dr. McDaniel noted that we have a responsibility to maximize the health conditions of our students. Current safety practices were reviewed (health screeners, mask requirements, weekly testing...). It was mentioned that vaccinated or not, we can all still be carriers and expose others. Question came up regarding visitors on campus and requirements in place for them. Have been requiring service providers to show proof of vaccination and/or recent negative tests, but have not required the same for parents on campus that come in for meetings. Board discussed the possibility.

It is recommended that the Board approve Agenda Item B.e.

Mr. Stabile motioned to table the item for further discussion at the next board meeting.

Ms. Vazquez second that motion.

All present in favor by consensus. None Opposed. Motion carries.

f. Review, discuss and consider Student COVID-19 Testing and Vaccination policy.

It is recommended that the Board approve Agenda Item B.f.

Mr. Stabile motioned to table the item for further discussion at the next board meeting.

Ms. Vazquez second that motion.

All present in favor by consensus. None Opposed. Motion carries.

g. Approve increase in substitute hourly rate to \$35 an hour retroactive to 8/11/2021.

It is recommended that the Board approve Agenda Item B.g.

Motioned: Mr. Stabile

Second: Dr. McCray

All present in favor by consensus. None Opposed. Motion carries.

- h. Approve increase in athletic assistant coach rate to \$20 an hour retroactive to 9/1/2021.

It is recommended that the Board approve Agenda Item B.h.

Motioned: Ms. Andrade

Second: Dr. McCray

All present in favor by consensus. None Opposed. Motion carries.

- i. Approve 2% increase in employer health benefit contribution, the following contributions will be made effective October 1, 2021 – September 30, 2022:
 - i. Employee Only - \$710
 - ii. Employee +1 Dependent - \$1,005
 - iii. Employee +2 or more Dependents - \$1,240

It is recommended that the Board approve Agenda Item B.i.

Motioned: Mr. Stabile

Second: Dr. McMichael

All present in favor by consensus. None Opposed. Motion carries.

- j. Approve recommendation from the Board Committee on Compensation to provide all current Lennox Academy staff who completed at least 75% of the 20-21 work year with a one-time bonus. The amount to be discussed and determined by the Board of Directors

It is recommended that the Board approve Agenda Item B.j.

Motioned: Ms. Andrade motioned to approve a one-time bonus of \$2,500 for staff who completed at least 75% of the 20-21 schoolwork year and pro-rated for everyone else.

Second: Dr. McCray

All present in favor by consensus. None Opposed. Motion carries.

- k. Approve agreement with Nicolay Consulting to provide other post-employment benefits (OPEB) Plan Actuarial Analysis services. Cost not to exceed \$3,500.

It is recommended that the Board approve Agenda Item B.k.

Motioned: Dr. McMichael

Second: Ms. Andrade

All present in favor by consensus. None Opposed. Motion carries.

- l. Ratify and approve Purchase Orders/Expenses for July-August 2021.

It is recommended that the Board approve Agenda Item B.1.
Motioned: Ms. Vazquez
Second: Dr. McMichael
All present in favor by consensus. None Opposed. Motion carries.

III. ADJOURNMENT

The meeting was adjourned at **7:21** pm

Board Meeting Minutes Approval

Board Chair or Board Secretary Name

Signature

Date