



**MINUTES OF THE 02/25/21 BOARD MEETING OF THE
BOARD OF DIRECTORS OF
LENNOX MATH, SCIENCE AND TECHNOLOGY ACADEMY
(A California Non-Profit Public Benefit Corporation)**

I. PRELIMINARY

A. CALL TO ORDER

Dr. Bruce McDaniel, Chair of the Board, called the meeting to order on the date, time and place set forth as follows:

Time: 2:04 pm

Date: 02/25/21

Place: Via ZOOM teleconference pursuant to Executive Orders N-25-20 and N-29-20.

Dr. McDaniel welcomed everyone and thanked everyone for joining.

Board meeting was called to order after Dr. McDaniel read the following:

The Lennox Math, Science and Technology Academy (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided: This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20. The Board of Directors (“Board”) and employees of Lennox Academy shall meet via the Zoom meeting platform. Members of the public who wish to access this board meeting may do so at: <https://us02web.zoom.us/j/82638375508>

Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English, and the time limit shall be six (6) minutes. The Board of Directors may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a member of the public if comments or actions disrupts the Board meeting.

B. ROLL CALL

	Present	Absent
Andrade, SP	<u> X </u>	<u> </u>

Latuner, Karen	<u> x </u>	_____
McCray, Steve	<u> x (2:10pm) </u>	_____
McDaniel, Bruce	<u> x </u>	_____
McMichael, Shuna	<u> x </u>	_____
Stabile, John	<u> x </u>	_____
Vazquez, Celeste	<u> x </u>	_____

C. APPROVAL OF MINUTES FROM 01/28/21

Dr. McDaniel asked if there were any corrections. Mr. Mena responded there were no changes. Mr. Stabile motioned to approve minutes from 01/28/21 meeting, second by Ms. Latuner. All in favor by consensus. None opposed.

E. APPROVAL OF AGENDA

Dr. McDaniel asked if there were any changes to agenda. Mr. Mena shared there are no changes. Ms. Andrade motioned to approve agenda, second by Ms. Vazquez. All in favor by consensus. None opposed.

II. OPEN SESSION

A. COMMUNICATIONS

1. RECOGNITIONS/PRESENTATIONS:

- a. ASB Presentation – Katherine Gonzalez and Daniela Montero shared information about ASB activities planned/carried out with students during the month of February (Valentine’s Day Dress Up – students logged into zoom session to show off gear, Family Feud – Trivia between Teachers and students, Talent Show deadline coming up tomorrow, Random Acts of Kindness – creating kindness letters, coloring activity, small TA appreciation...). Mr. Stabile asked how many entries are they expecting for the talent show. Daniela shared that hopefully twenty. Ms. Latuner asked how the Family Feud was structured. Dr. McDaniel thanked Katherine and Daniela for updates.
- b. Fiscal Status – Charter Impact (Roger Castillo/Spencer Styles) – Mr. Castillo shared PowerPoint Presentation that covered the following items: January Highlights – Revenue remains consistent with only a \$15K positive variance from the recently invested funds. Expenses are mostly similar with a slight positive variance to prior month. Forecasted annual surplus is projecting favorable by \$63K. Attendance data and metrics; Fiscal Year 20-21 funding based on FY19-20 P-2 ADA of 565, but still tracking for foster youth, EL, and FRPM students this year. Dr. McDaniel asked if by chance there is word that they may use current attendance data from this year as the new indicator moving into the new fiscal year? Mr. Castillo shared that it was too soon to tell.

Revenue – forecasted revenue is higher by \$15K when compared to the prior forecast. The main contributor was the \$14k in investment gains from the Schwab Investment Account that was not originally budgeted for this year. Expenses – Year end expenses are slightly favorable by \$48K as compared to the prior month and due mainly to savings as described – Salary and benefits are favorable by \$21k from savings in sports/coach costs that did not occur during the pandemic, favorable operational savings in substitute teacher costs. All other expense line items are consistent with prior projections.

Fund Balance – Annual surplus is projected at \$1.06M and is better than the last projection by \$63K. Cash Balance for January is at \$3.06M and higher than the prior projection by \$372K. Forecasted cash for year-end is currently at \$1.44M.

Compliance deadlines and appendices were shared with the board.

- c. Safe School Plan Presentation (Veronica Jimenez) – Ms. Jimenez shared PowerPoint presentation with summary of data analyzed by the Safe School Committee and proposed action plan.

Assessment of data included information on Community Metrics (Local Crime Data, LACDPH COVID-19 reports...), Local Metrics (Attendance Data, Suspensions/Expulsions, Counseling Referrals, on-campus crime reports...), and Stakeholder Input (student safe schools/school climate survey, staff school climate/SEL needs survey, parent school climate survey...). Proposed action plan included the following goals: Goal 1: Continue to create relationships to maintain a caring and connected school climate across all modes of instruction (remote learning, hybrid, and/or in-person). Goal 2: Continue to create and promote a welcoming physical environment that communicates respect for learning, individuals, and safety (with concentrated efforts on inclusion and COVID-19 safety measures).

2. EXECUTIVE DIRECTOR'S REPORT:

This is a presentation of information which has occurred since the previous Board meeting.

Mr. Mena shared that the county has announced that vaccines will soon be available to educators starting March 1st. Mr. Mena has sent a letter to all staff as verification of employment. Mr. Mena provided additional information known to him with respect to vaccine rollout – he shared how a certain percentage of vaccines will be allocated to every district; as a Charter, Lennox Academy would receive access to vaccines through our authorizer. The LSD superintendent has confirmed that 25% of vaccines received would be equally distributed among the

three charters they authorize, which translates to about 15 vaccine appointments available to Lennox Academy next week. Mr. Mena hopes vaccines will continue to be available to Lennox Academy each week and staff will soon be vaccinated.

Mr. Mena went on to remind the Board on how the previous position taken, with regards to opening of the school, was that Lennox Academy would not reopen until saw stability and COVID case rates heading in the right direction. Although we are not there yet, the numbers have been declining. Currently, K-6 schools are allowed to open. Yet, a lot are choosing to hold until after spring break. Data reported by the LSD closely mirrors the data collected by Lennox Academy families. Mr. Mena shared how he will continue to evaluate data and monitor case rates in the community; the only problem is that there is no board meeting scheduled prior to spring break (after this one). Mr. Mena asked the board if they would be interested in scheduling a special board meeting before spring break to discuss possible reopening, or wait until the next scheduled board meeting in April. Dr. McDaniel shared that he would like to meet in March, not necessarily to discuss reopening but to at least evaluate community data. Mr. Stabile agreed. A special board meeting was added for March 18th at 2pm.

Mr. Mena reminded the board about Form 700 (they should have all received an email from the county) due by April 1st. Mr. Mena will reach out individually to see if the board needs further clarification/help with this, but it appears that no further explanation is needed at this time since all have previously completed.

Mr. Mena shared he had no further announcements/information to share at the moment.

Dr. McDaniel asked if they could talk about the Engineering Building. He shared background information – when LSD agreed to build the engineering building on the LMSTA campus, the current superintendent at the time described it as a Lennox Middle School Extension.

The new LSD superintendent was open to renaming and shared he would inform the LSD board. Dr. McDaniel shared how possible next step would be to think about what company would be amenable to putting their name on the building and deepening their relationship with Lennox Academy, possibly providing mentorship or internship opportunities to students. Dr. McDaniel has a possible connection he can ask, but was wondering if Mr. Stabile might have a contact through his formal company. Mr. Stabile suggested Chevron as a possibility (Lily Craig). Ms. Latuner asked if could possibly be more than one company, as she would like to go after Northrop Grumman. Dr. McDaniel said he was not opposed, but would have to think of a way to make it appealing to a company from their standpoint (e.g., name only on a certain wall, or how would that be arranged). Dr. McDaniel has a possible connection through Space X, but suggested that perhaps we start with Chevron since both Mr. Stabile and Ms. Latuner were familiar with their community liaison. Dr. McMichael shared that

she could also tap into her resources for fundraising. Ms. Latuner agreed to reach out to Chevron contact and let Mr. Stabile know if she was not able to connect with Ms. Craig.

The board had no further questions/comments.

3. ORAL COMMUNICATIONS:

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

No Oral Communications

B. ITEMS SCHEDULED FOR DISCUSSION AND/OR ACTION

a. Approve the 2021-2022 Comprehensive Safe School Plan.

It is recommended that the Board approve Agenda Item B.a.

Motioned: Dr. McMichael

Second: Ms. Latuner

All present in favor by consensus. None Opposed.

b. Approve the 2020-2021 2nd Interim Budget and Actuals.

It is recommended that the Board approve Agenda Item B.b.

Motioned: Mr. Stabile

Second: Dr. McCray

All present in favor by consensus. None Opposed.

c. Approve for subcommittee of the LMSTA Board to meet and evaluate current compensation and benefits offered to LMSTA employees. This committee will make a recommendation to the board at a future board meeting. Subcommittee of the board shall consist of no more than three LMSTA Board members, financial advisers and the Executive Director. Meeting dates and times to be determined by the committee.

It is recommended that the Board approve Agenda Item B.c.

Discussion – Mr. Stabile and Ms. Latuner volunteered. Dr. McDaniel designated himself as part of the committee and recommended Spencer Styles for financial advisor. Mr. Mena will coordinate dates for the committee to meet.

Motioned: Ms. Andrade

Second: Ms. Vazquez

All present in favor by consensus. None Opposed.

- d. Ratify and approve Purchase Orders/Expenses for January, 2021.

It is recommended that the Board approve the amended Agenda Item B.d.

Motioned: Mr. Stabile

Second: Dr. McMichael

All present in favor by consensus. None Opposed.

III. ADJOURNMENT

The meeting was adjourned at **3:30** pm

Board Meeting Minutes Approval

Board Chair or Board Secretary Name

Signature

Date