



MINUTES OF THE 10/29/20 BOARD MEETING OF THE BOARD OF DIRECTORS OF LENNOX MATH, SCIENCE AND TECHNOLOGY ACADEMY (A California Non-Profit Public Benefit Corporation)

I. PRELIMINARY

A. CALL TO ORDER

Dr. Bruce McDaniel, Chair of the Board, called the meeting to order on the date, time and place set forth as follows:

Time: 2:08 pm

Date: 10/29/20

Place: Via ZOOM teleconference pursuant to Executive Orders N-25-20 and N-29-20.

Dr. McDaniel welcomed everyone and thanked everyone for joining.

Board meeting was called to order after Dr. McDaniel read the following: Members of the public who wish to comment during the Board meeting may use the "raise hand" tool on the Zoom platform. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board of Directors may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a member of the public if comments or actions disrupts the Board meeting.

B. ROLL CALL

Table with 3 columns: Name, Present, Absent. Rows include Andrade, SP; Latuner, Karen; McCray, Steve; McDaniel, Bruce; McMichael, Shuna; Stabile, John; Vazquez, Celeste.

\* Ms. Latuner arrived at 4:00pm

C. APPROVAL OF MINUTES FROM 9/24/20

Dr. McDaniel asked if there were any corrections. Mr. Mena responded there was not. Dr. McCray motioned to approve minutes from 9/24/20 meeting, second by

Mr. Stabile. All in favor by consensus. None opposed.

**E. APPROVAL OF AGENDA**

Dr. McDaniel asked if there were any additions or corrections. Mr. Mena shared that there was an addition of presentations from ASB students. Ms. Andrade motioned to approve agenda, second by Dr. McCray. All in favor by consensus. None opposed

**II. OPEN SESSION**

**A. COMMUNICATIONS**

**1. RECOGNITIONS/PRESENTATIONS:**

- a. ASB Presentation – Katherine Gonzalez, ASB President, introduced herself to the Board. She acknowledged Daniela Montero as Vice President of ASB but reported that she was unable to make today’s meeting. Katherine proceeded to introduce ASB Cabinet Members, and the rest of the ASB team. Dr. McDaniel and the Board welcomed them. The ASB Team shared some of the activities they have been conducting online – Halloween Arts & Crafts, as well as some other planned activities for Halloween Costume Contest this week, and November activities. Mr. Stabile asked about student participation and how they planned to promote online activities. ASB shared they planned to promote through social media. Dr. McDaniel thanked the team for coming.
- b. Fiscal Status – Charter Impact (Spencer Styles) –Roger Castillo had technical difficulties connecting to the meeting. The Board agreed to move into the Executive Director’s report at this time and come back to this presentation.

Mr. Roger Castillo shared PowerPoint presentation that included the following: September Highlights – The greater part of the LLMF funds were received this month for both Coronavirus Relief & General Funds. The Governor’s Emergency Education Relief is pending. Overall, no significant changes compared to the previous month. Forecasted annual surplus is consistent with prior projections. Revenue – Forecasted revenue is \$30K higher compared to previous month (represents less than half of 1% in State Aid Revenue). Other state revenue is favorable by \$1K from a prior year adjustment to state SPED. Cash balance was reviewed. Board had no questions for Mr. Castillo.

**2. EXECUTIVE DIRECTOR’S REPORT:**

This is a presentation of information which has occurred since the previous Board meeting.

Mr. Mena shared that he was going to defer his report to the rest of the admin

team to provide updates on various aspects of the school.

- Ms. Lomeli shared presentation about tech tools being used by school staff. Some examples highlighted included Kami, EdPuzzle, Padlet, Peardeck, Nearpod, and Jamboard.
- Ms. Jimenez shared presentation about counseling services, students' social-emotional needs, and school climate in time of remote learning. Overall, data was very positive. Current survey results were shared and compared with spring 2020 results, as well as with in-person data from 2019.
- Mr. Villanueva shared presentation about student performance during Distance Learning. Information about Reading and Math inventories, areas of growth and impact of distance learning was shared. Overall, pandemic has not had major impact on student performance.

Mr. Mena shared additional information and thanked and acknowledged the maintenance team for all the work they have been doing to prepare the school for a possible in-person return, in addition to all their work in helping build desks for families (165 desks were built). Additional photos shared regarding new building update. Dr. McDaniel asked if there was anything that needs to be done with filtering system. Mr. Mena shared that we are brining HVAC company to come and evaluate because that was a concern by staff. Mr. Mena shared plans to upgrade filters to minimum MERV 13, which is what is recommended. Currently getting an estimate to do a thorough clean, replace filters, and set them on a maintenance schedule every four months.

3. ORAL COMMUNICATIONS:

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

No Oral Communications

B. ITEMS SCHEDULED FOR DISCUSSION AND/OR ACTION

- a. Ratify and approve letter of understanding (LOA) with League of United Latin American Citizens (LULAC) to provide opportunity for LMSTA students to participate in webinar and mentoring curriculum tailored to promote STEAM fields and careers. LULAC to provide grant of \$5,000 to implement program.

Board had discussion on action item. Mr. Stabile asked that a 6-month report be shared with the board.

It is recommended that the Board approve Agenda Item B.a.

Motioned: Mr. Stabile

Second: Ms. Latuner

All present in favor. None Opposed.

- b. Ratify and approve Memorandum of Understanding (MOU) with MASADA Homes to provide mental health services for LMSTA students and families at no cost.

It is recommended that the Board approve Agenda Item B.b.

Motioned: Dr. McMichael

Second: Ms. Vazquez

All present in favor. None Opposed.

- c. Approve articulation agreement with El Camino College for students to receive college credit in Fashion Design course upon meeting establish criteria.

It is recommended that the Board approve Agenda Item B.c.

Motioned: Mr. Stabile

Second: Ms. Andrade

All present in favor. None Opposed.

- d. Ratify and approve Purchase Orders/Expenses for September 2020.

Mr. Stabile asked for further clarification on one of the Purchase Orders. Clarification was provided.

It is recommended that the Board approve Agenda Item B.d.

Motioned: Mr. Stabile

Second: Dr. McMichael

All present in favor. None Opposed.

### III. ADJOURNMENT

The meeting was adjourned at **4:41 pm**

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#### Board Meeting Minutes Approval

\_\_\_\_\_  
Board Chair or Board Secretary Name

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Signature

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Date

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AGENDA

BOARD OF DIRECTORS

LENNOX MATH, SCIENCE AND TECHNOLOGY ACADEMY

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