



MINUTES OF THE 09/24/20 BOARD MEETING OF THE BOARD OF DIRECTORS OF LENNOX MATH, SCIENCE AND TECHNOLOGY ACADEMY (A California Non-Profit Public Benefit Corporation)

I. PRELIMINARY

A. CALL TO ORDER

Dr. Bruce McDaniel, Chair of the Board, called the meeting to order on the date, time and place set forth as follows:

Time: 2:03 pm

Date: 09/24/20

Place: Via ZOOM teleconference pursuant to Executive Orders N-25-20 and N-29-20.

Dr. McDaniel welcomed everyone and thanked everyone for joining.

Board meeting was called to order after Dr. McDaniel read the following: Members of the public who wish to comment during the Board meeting may use the "raise hand" tool on the Zoom platform. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board of Directors may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a member of the public if comments or actions disrupts the Board meeting.

B. ROLL CALL

Table with 3 columns: Name, Present, Absent. Rows include Andrade, SP; Latuner, Karen; McCray, Steve; McDaniel, Bruce; McMichael, Shuna; Stabile, John; Vazquez, Celeste.

C. APPROVAL OF MINUTES FROM 08/27/20

Stabile motioned to approve minutes with corrected typo on page 3 of minutes (caught by Ms. Andrade), second by Dr. McCray. All in favor by consensus. None

opposed.

E. APPROVAL OF AGENDA

Dr. McDaniel asked if there were any additions or corrections. Mr. Mena shared that there were some corrections: the first one is the misspelling of Celeste Vazquez's last name; Section B, item e - substitute rate should reflect \$175, not \$150 (previously approved at a board meeting). With changes noted – Ms. Andrade motioned to approve agenda, second by Dr. McCray. All in favor by consensus. None opposed

II. OPEN SESSION

A. COMMUNICATIONS

1. RECOGNITIONS/PRESENTATIONS:

a. Fiscal Status – Charter Impact (Spencer Styles) – Mr. Styles introduced Mr. Roger Castillo, who shared PowerPoint information with the board. The following information was presented: August Highlights – Total revenue is favorable by \$720k when compared to the prior month. Increase is due to the inclusion of the LLMF in this forecast. Deferrals have been updated to include the latest information and are slightly more than the original amounts. As reported prior, ADA remains frozen at 19-20 levels and while SB820 can provide relief for some school, LMSTA's 19-20 ADA was higher than 20-21 budget due to high attendance and thus will receive the hold harmless protection at the higher 19-20 ADA level. Total expenses are \$569k more than last month since a placeholder has been included for the remaining LLMF funds as they are restricted. Total surplus is forecasted at \$150k favorable compared to last month.

Attendance data and metrics were reviewed. Revenue – Forecasted revenue is \$720K better as compared to the prior month. The inclusion of the LLMF is the driver of this increase which includes Coronavirus Relief, General Fund, and Governor's Emergency Education Relief which total \$753K. There is \$178K portion of LLMF revenue that applied to 19-20 and therefore no placeholder in expenses was entered for this amount. Expenses – Year end expenses are \$570K higher than last month and due to a LLMF placeholder of \$575K that has been included as funds are restricted. Scholarship expense for has been included. Overall remaining expenses are similar when compared to last month.

2. EXECUTIVE DIRECTOR'S REPORT:

This is a presentation of information which has occurred since the previous Board

Mr. Mena shared PowerPoint with updates for the board – application to open investment account based on the proposals made at the previous meeting with Charles Schwab are in process, hope to have accounts created and funds transferred in the next two weeks. Ms. Andrade asked how they could find out the status of that. Mr. Mena shared that at the last meeting they asked them to have monthly reports at the board meeting.

Engineering Lab is looking good; it is almost done. Pictures shared with the board. Mr. Mena pointed out that it says, “Lennox Middle School Extension” – which was a decision made by the previous superintendent. Mr. Mena is in conversations with LSD to try to change the name of the building.

Ms. Andrade asked about security – glass doors – is there something to help prevent possible damage. Mr. Mena shared that there current was not. He was concerned about that too but the architect pushed it through for an aesthetic look. Mr. Mena will look into possible options. Dr. McCray shared that he has seen some where they have a metal roll down on the inside. Mr. Mena will look into options and budget some money to make those updates. Mr. Stabile asked if there was a way for him to have a tour of those new classrooms, while maintaining social distancing protocols, etc., Board agreed to individually follow up with Mr. Mena if that was something of interest.

Learning Continuity Plan Updates

Mr. Mena reminded the board that it was 2-step process for approval. The goal of the previous meeting was to allow members of the public to make comments. This meeting is to hopefully approve the plan. Highlights were reviewed with the Board, as feedback from different stakeholders was incorporated into the plan:

- In-person instruction actions (conduct analysis of HVAC system, \$50,000; Mr. Mena shared examples of some units that could be used to upgrade existing system, one per classroom, to help with airflow; there’s currently about 30 units on the roof. Mr. Mena shared that will continue to investigate/research units and conduct analysis but felt this was something important for staff to include.
- Remote Learning Instruction (increase in technology available to students, e.g., laptops, mobile hotspots, digital tools for teachers to organize instruction, video - \$300,000; this includes glasses for students to help address screen time. Mr. Stabile was previously concerned with the possibility that money may not be all used by December. Dr. McDaniel asked if our internet access is currently coming from the district or if we get that independently. Mr. Mena responded that it goes through the district, as that was written into lease agreement. However, have been in discussion to getting own pipeline. It currently goes from LACOE to LSD to us. Since we did buy our own filtering system, we are exploring other filtering devices and trying to get our own

access from LACOE or AT&T. This would improve our performance when we return to campus. Funds can be used for that too in preparation for the return. Dr. McCray thought that was a great idea. Dr. McCray asked a question regarding curriculum – in particular, he asked about the possibility of providing film making technology, as he feels there is extensive work being done in animation or special effects, and asked if there is a trajectory already in place for that? He shared that investments in that technology is something Lennox Academy may want to consider. Mr. Mena shared that not having the staff to offer that program has been a challenge; have explored options with El Camino College through dual enrollment programs, but has been challenging, as there is often low turn out due to students’ high demand with existing high school courses; but will be an option to explore and possibly look into hiring part time instructors and/or partnership with El Camino College to be explored. Dr. McCray appreciated that and shared that he has connections in that industry and would like students to have that exposure.

- Pupil Learning Loss (creation of student portfolios to assess and monitor student performance)
- Mental Health and Emotional Well-Being (secured a full-time school based mental health therapist; purchased Rhithm platform to monitor and track student’s mental health status. Mr. Stabile asked about the platform, more information was shared with the board. Mr. Stabile shared that he would like to see an update on this program six months from now and how effectiveness is being measured; Ms. Andrade inquired about confidentiality. Mr. Mena asked Ms. Jimenez to share more about the program, its use, data entry format, and confidentiality concerns)
- Additional updates were shared with respect to increased or improved services for foster youth, English Learners, Students with special needs, and low-income students.

Mr. Mena shared next steps for the plan if approved by the board (timeline of next steps).

The board had no further questions. Dr. McDaniel wanted to comment on Dr. McCray’s comment regarding the film industry and echoed his sentiment on the importance of providing these opportunities for students and asked that Mr. Villanueva and Ms. Lomeli begin planning to integrate concepts into curriculum – instructional strand, and take advantage of where we are located and access to that industry.

Mr. Mena reviewed additional items that were up for approval at today’s meeting and answered any questions the board may have with respect to those items

3. ORAL COMMUNICATIONS:

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

No Oral Communications

B. ITEMS SCHEDULED FOR DISCUSSION AND/OR ACTION

- a. Approve Learning Continuity and Attendance Plan for the 20-21 school year.

It is recommended that the Board approve Agenda Item B.a.

Motioned: Ms. Andrade

Second: Ms. Latuner

All present in favor. None Opposed.

- b. Ratify and approve Memorandum of Understanding (MOU) with Richstone Family Center to provide therapeutic services to students and educational workshops for parents and students for the 2020-2021 school year (cost not to exceed \$75,000).

John – mental health, full time,

It is recommended that the Board approve Agenda Item B.b.

Motioned: Dr. McCray

Second: Mr. Stabile

All present in favor. None Opposed.

- c. Ratify and approve Memorandum of Understanding (MOU) with Pacific Asian Counseling (PACS) to provide mental health services to for the 2020-2021 school year at no cost to the school.

It is recommended that the Board approve Agenda Item B.c.

Motioned: Ms. Andrade

Second: Dr. McCray

All present in favor. None Opposed.

- d. Ratify and approve agreements with Positive Adventures to provide staff and student team building workshops (cost not to exceed \$4,500)

It is recommended that the Board approve Agenda Item B.d.

Motioned: Mr. Stabile

Second: Ms. Vazquez

All present in favor. None Opposed.

- e. Ratify approval to provide substitute coverage for up to three additional Professional Development (PD) days for teachers to participate in conferences, school visits, collaborative pull-out days or any other approved PD opportunities in the 2020-2021 school year. For opportunities in which a substitute is not required (Saturday conferences/non-workdays), teachers may be compensated the substitute daily rate of \$175 with prior written approval.

It is recommended that the Board approve Agenda Item B.e.

Motioned: Mr. Stabile

Second: Ms. Andrade

All present in favor. None Opposed.

- f. Approve the following teachers to serve as members of the school site Leadership Team for the 20-21 school year and provide up to 50 hours of compensation at the teacher hourly rate for duties that take place outside of the contractual work day:
- Michael Pachuta – History Department (1st year)
 - Samantha Thompson – English Department (2nd year)
 - Aurora Vasquez – Spanish Department (1st year)
 - Aileen Gonzalez – STEAM Department (1st year)
 - Graciela Jimenez – SpEd Services (2nd year)
 - Jacqueline Ferraro – Math Department (1st year)

It is recommended that the Board approve Agenda Item B.f.

Motioned: Mr. Stabile

Second: Dr. McCray

All present in favor. None Opposed.

- g. Approve Section 125 Flexible Benefit Plan with American Fidelity acting as service provider.

It is recommended that the Board approve Agenda Item B.g.

Motioned: Ms. Andrade

Second: Dr. McCray

All present in favor. None Opposed.

- h. Ratify and approve Purchase Orders/Expenses for August 2020.

It is recommended that the Board approve Agenda Item B.h.

Motioned: Mr. Stabile

Second: Dr. McCray

All present in favor. None Opposed.

III. ADJOURNMENT

The meeting was adjourned at **3:01** pm.

Board Meeting Minutes Approval

Board Chair or Board Secretary Name

Signature

Date