



**MINUTES OF THE 11/21/2019 BOARD MEETING OF THE  
BOARD OF DIRECTORS OF  
LENNOX MATH, SCIENCE AND TECHNOLOGY ACADEMY  
(A California Non-Profit Public Benefit Corporation)**

**I. PRELIMINARY**

**A. CALL TO ORDER**

Dr. Bruce McDaniel, Chair of the Board, called the meeting to order on the date, time and place set forth as follows:

**Time: 5:30pm**

**Date: 11/21/19**

**Place: Lennox Academy Staff Lounge**

Dr. McDaniel welcomed everyone and thanked everyone for coming.

**B. ROLL CALL**

	Present	Absent
Almaraz, Samuel	_____	___ <u>X</u> ___
Andrade, SP	_____	___ <u>X</u> ___
McMichael, Shuna	_____	___ <u>X</u> ___
Latuner, Karen	___ <u>X</u> ___	_____
McDaniel, Bruce	___ <u>X</u> ___	_____
Rector, Pam	___ <u>X</u> ___	_____
Stabile, John	___ <u>X</u> ___	_____

**B. FLAG SALUTE**

Dr. McDaniel asked Ms. Rector to lead the group in the flag salute.

**C. APPROVAL OF MINUTES FROM 10/10/19 MEETING**

Ms. Rector motioned to approve minutes, second by Ms Latuner. All in favor. None opposed.

**E. APPROVAL OF AGENDA**

Dr. McDaniel asked if there were any additions or corrections. Mr. Mena affirmed that there was; change of order to the agenda - move closed session up to after communications. Mss. Rector motioned to approve agenda as updated, second by Mr. Stabile, all in favor. None opposed.

## II. OPEN SESSION

### A. COMMUNICATIONS

#### RECOGNITIONS/PRESENTATIONS

- a. Presentation from ASB Students – ASB president Valeria Gonzalez provided the board with ASB updates; shared information about the Halloween Dance. Day of the Dead Event on November 2<sup>nd</sup> (fundraiser for senior class) – all students were very happy to help; they raised \$1,700 for selling food. They had performances – Mariachi, Folklorico, Aztec Dancers. It was open to the community. Movie Night took place last Friday – showcased Spiderman; thinking about having a 2<sup>nd</sup> movie night sometime in May. Board asked how many people participated – there was about 100 students; information shared about can food drive; cans will be donated to St. Margaret’s Center. Next week, ASB will help out handout Turkeys. Ms. Rector asked if they had signed up to be buddies for the St. Margaret’s Holiday Party. ASB will look into that.
  
- b. Presentation from Social Studies and Special Ed Departments– Mr. Thornton represented the History Department; Mr. Thornton shared that he was hired last year, and is the History Department Chair this year; Department is implementing the new framework that was implemented in 2016, in addition to the new textbook that the board had approved last year for them, along with new technologies for the classroom. Re-thinking Pedagogy in the classroom. Re-thinking Content Delivery: Mr. Thornton shared that they have been rethinking the way information is presented to students, and not just the traditional lecture/notes. Examples shared: Pictograph notes. Instead of writing down every word, he encourages students to make connections with words and images to help them remember the info; referenced sheet was shared with the board; helps reinforce literacy; connect images with vocabulary use. Mr. Thornton also shared how music can also be used to learn about history. Example shared – Hamilton – look at it through lyrics. Mr. Thornton uses memes to help assess students’ knowledge. Example was shared. Have been trying different ways to work with demographics, but at the same time keeping the rigor in their content. Additional examples shared from Mr. Michael’s class (US History). Sample student work was shared with the board – instead of the research paper, a project was done to bring awareness. They work on it as a group and then compiled that project together; Online software use was also shared with the board. Assignments/Assessments can now be done digitally. They have also been working on UDL strategies in the classroom – giving them choice. They can do PowerPoint, Graphic Novel, Short Essay, Poem, Song, Short Movie Clip – have options to demonstrate their learning without changing the rigor and expectations of each. In summary, they are rethinking their pedagogy and the way they are engaging with their students. Mr. Stabile asked about World History Content and how far they go back in history; Dr. McDaniel

asked if the AP Curriculum was different than the book that was purchased last year; Mr. Thornton shared that he has been collaborating with the previous AP World History Teacher who had a good success rate to help him get a good framework to teach AP World History. The Board thanked Mr. Thornton for presenting.

Ms. Sherman and Ms. G Jimenez represented the Special Ed Department. Ms Sherman talked about how she services grades 9<sup>th</sup> and 12<sup>th</sup> grade; she talked about her experience with the push-in model and the benefits for her students; Ms. Sherman talked about a new program they are using at the 9<sup>th</sup> grade level – SOAR – has helped them with organization, setting goals, etc., For Seniors, they are also using a new program called Next Step – has helped them with Transition, College Application Process, as well as other transition areas to help them prepare for their next phase after high school. Ms. Sherman shared that collaboration time on Tuesdays have been very beneficial and allows her the opportunity to co-plan with teachers and discuss student concerns. Ms. G Jimenez shared that she has the 10<sup>th</sup> grade group and also teaches Math 180 A and Math 180 B course. Student success rates were shared; Math 180A works on the basics of math. Ms. G Jimenez added that the Tuesday collaboration time has provided useful time for them to collaborate – especially with English and Math Teachers, and how she can support students with those classes; When she collaborates with the math department, she has benefited in collaborating for her math 180 classes too; she too feels that the push-in model has been very useful so they can see what the students are doing first hand; she pushes into English 10, Math 2, and Chemistry. Ms Sherman pushes into Statistics, Biology and English 12. Ms. G Jimenez added that when she pushes into the class, she’s there to support all students not just her special ed kids. Mr. Stabile asked if she could explain what “push-in” meant. Ms. G Jimenez shared that most of the time they are observing the class and prompting students and providing guidance/support based on what the teacher is teaching during that lesson. She then has the opportunity to reinforce during the academic success class. Ms. Jackson is the 11<sup>th</sup> grade Special Ed Teacher, but she is out on Maternity Leave; Ms. Cano, the 11<sup>th</sup> grade English Teacher wanted Jose Granillo to share his poem with the Board. Teacher feels that the push-in model has provided students the opportunity to feel like a part of the big group. Jose Granillo shared poem/classwork with the Board.

Dr. McDaniel asked what supports are in place to help students with the college process. Teachers shared how all students have a transition plan to help them with the process. Department of Rehabilitation has been coming in every other week to meet with Juniors to focus on career exploration and work readiness skills; seniors meet with the Department of Rehabilitation every week. Students also have access to College & Career Counselor.

The Board thanked Jose Granillo for sharing his poems.

- c. Presentation from BlackRock on fixed income investment strategy (Sean Peake & Michael Hanratty) – Presenter is here to share information about how he can help manage funds. He shared info about the California Local Enforcement Agency Guidelines and samples of those guidelines were shared with the board. Specifies maturity rates so that funds stay relatively liquid with focused on capital preservation.

Introduced the portfolio manager to the board and explained how they are a large money manager; one of the reasons they have been successful is because they base portfolio on need of client. Computer system to code guidelines specific objectives and to ensure that that portfolio measures against those objectives; they observe the market; over the last year the market had yield 3-4 percent now more like 2 percent; no one really knows where the market is going but the objective is to try to sometime buy or sell more bonds; very high credit quality; can only have certain amount in; its not just him, there's a team of people behind him that meet on a weekly basis; on the bonds side is a CEO; Integrate system with what's happening on the market, analyze on a daily basis to make sure they are getting performance they expected; has worked for them well; have credit analyst; look at credit and portfolio; team concept, team game; hiring a firm, not one or 2 people, hiring a firm – google and prudential insurance are their clients.

Mr. Mena proposed that they have a committee of the board to evaluate and have a discussion at future board meeting.

- d. Fiscal Status - Charter Impact. (Spencer Styles and Evelyne Yvard) – Mr. Spencer Styles was connected via Ring Central. Dr. McDaniel asked Spencer if he had some familiarity with what was just shared, asked if he had any comments with respect to the previous presentation. Mr. Styles shared that he had previously thought about this product since he has brought up conversation about better utilizing reserve funds. Mr. Styles provided insight on product and shared how it does comply with investment policies for LEA provided by the state; from his perspective it made sense to align any program with something that mirrors the state requirements – doing so, results would not be astronomical, but at least some.

First interim report – not a lot of surprises – current ADA higher than budgeted and projected; surplus is conservative; actual enrollment is slightly lower than 580 but attendance rate of 98.5% vs. 96% - great news. As long as attendance rate continues were it is, likely to increase revenue. Ms. Latuner asked were we were last year around the same time. Response was that we typically average high attendance rate, but typically budget 96% to be conservative, but have been historically high; as a result of being conservative on projected ADA – usually have a surplus at the end of the year.

Information from presentation shared – Revenue: forecasted revenue is still higher than budget and is consistent with prior months. Expenses: no major changes compared to last month; all discretionary expenses based on conservative estimates for the rest of the year; salaries are based on actual staffing as of 10/31/19; Fund Balance – annual surplus consistent with prior forecasts; Cash balance – cash forecast shows no real fall dip due to timing of the revenue; cash forecast includes the collection of 91K of FY 18-19 receivables (SpEd, sb740, lottery). Questions?

Have converted information on packet on state formats – which is what gets submitted to authorizer; file shared is what will be shared and submitted to authorizer once approved.

2. EXECUTIVE DIRECTOR’S REPORT:

This is a presentation of information which has occurred since the previous Board meeting.

No report.

3. ORAL COMMUNICATIONS:

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

No Oral Communications

**II. CLOSED SESSION**

**A. CLOSED SESSION AGENDA ITEMS**

**Board went into closed session at 6:48 pm**

- a. Confidential Student Issue #01-1819
- b. Public Employee: Discipline/Dismissal/Release

**B. REPORT OUT OF CLOSED SESSION**

**Board Reported out of closed session at 7:46 pm.**

The Board considered Confidential Student Issue #01-1819 and it was determined that enforcement of the stipulated expulsion shall expire on December 31, 2019. Student to continue Independent Studies for the duration of the 2019-2020 academic year.

**All in favor; none opposed.**

### III. OPEN SESSION – ACTION ITEMS (7:46 pm)

#### B. ITEMS SCHEDULED FOR DISCUSSION AND/OR ACTION

- a. Approval of the 2019-2020 1st Interim Budget and Actuals.

It is recommended that the Board approve Agenda Item B.a.

Motioned: Ms. Rector

Second: Ms. Latuner

All in favor. None Opposed.

- b. Accept notification from Bank of the West regarding The Roberto Family Trust where LMSTA has been listed in the trust estate.

It is recommended that the Board approve Agenda Item B.b.

Motioned: Mr. Stabile

Second: Ms. Latuner

All in favor. None Opposed.

- c. Ratify and approve \$2,200 grant agreement with Girls Build LA to provide funding for the purchase of materials (\$1,000) needed to participate in the yearly challenge and provide the coordinator (Erica Delgado) a stipend in the amount of \$1,200.

It is recommended that the Board approve Agenda Item B.c.

Motioned: Ms. Rector

Second: Ms. Latuner

All in favor. None Opposed.

- d. Approve MOU with Antioch University to provide mental health counseling, prevention and intervention groups and individual counseling at no cost to LMSTA

It is recommended that the Board approve Agenda Item B.d.

Motioned: Ms. Rector

Second: Mr. Stabile

All in favor. None Opposed.

- e. Ratify and approve license agreement with Centinela Valley Center for the Arts for the use of the Performing Arts center to host Lennox Academy's graduation on Thursday, June 11th 2020.

It is recommended that the Board approve Agenda Item B.e.

Motioned: Mr. Stabile

Second: Ms. Latuner

All in favor. None Opposed.

f. Approve Nondiscrimination Statement Board Policy.

It is recommended that the Board approve Agenda Item B.f.

Motioned: Ms. Rector

Second: Mr. Stabile

All in favor. None Opposed.

g. Ratify and approve the following teacher to serve as members of the school site Leadership Team and provide up to 50 hours of compensation at the teacher hourly rate for duties that take place outside of the contractual work day: - Graciela Jimenez – Special Education Department (1st year)

It is recommended that the Board approve Agenda Item B.g.

Motioned: Ms. Rector

Second: Mr. Stabile

All in favor. None Opposed.

h. Ratify and approve Purchase Orders/Expenses for September through October, 2019.

It is recommended that the Board approve Agenda Item B.h.

Motioned: Ms. Rector

Second: Mr. Stabile

All in favor. None Opposed.

#### IV. ADJOURNMENT

The meeting was adjourned at 7:57 pm.

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#### Board Meeting Minutes Approval

\_\_\_\_\_

Board Chair or Board Secretary Name

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

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AGENDA

BOARD OF DIRECTORS

LENNOX MATH, SCIENCE AND TECHNOLOGY ACADEMY

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