



**MINUTES OF THE 08/29/2019 BOARD MEETING OF THE
BOARD OF DIRECTORS OF
LENNOX MATH, SCIENCE AND TECHNOLOGY ACADEMY
(A California Non-Profit Public Benefit Corporation)**

I. PRELIMINARY

A. CALL TO ORDER

Dr. Bruce McDaniel, Chair of the Board, called the meeting to order on the date, time and place set forth as follows:

Time: 5:36pm

Date: 08/29/19

Place: Lennox Academy Staff Lounge

Dr. McDaniel welcomed everyone and thanked everyone for coming.

B. ROLL CALL

	Present	Absent
Almaraz, Samuel	_____	___ <u>X</u> ___
Andrade, SP	_____	___ <u>X</u> ___
McMichael, Shuna	_____	___ <u>X</u> ___
Latuner, Karen	___ <u>X</u> ___	_____
McDaniel, Bruce	___ <u>X</u> ___	_____
Rector, Pam	___ <u>X</u> ___	_____
Stabile, John	___ <u>X</u> ___	_____

B. FLAG SALUTE

Dr. McDaniel asked Mr. Baca to lead the group in the flag salute.

C. APPROVAL OF MINUTES FROM 06/20/19 MEETING

Ms. Rector motioned to approve minutes, second by Ms. Latuner. All in favor. None opposed.

E. APPROVAL OF AGENDA

Dr. McDaniel asked if there were any additions or corrections. Mr. Mena asked if there were any students from Ms. Ratcliff’s class present at the meeting; no students in attendance. Mr. Mena shared that there were no changes/updates to agenda. Mr. Stabile motioned to approve agenda, second by Ms. Rector, all in favor. None opposed.

II. OPEN SESSION

A. COMMUNICATIONS

RECOGNITIONS/PRESENTATIONS

- a. Presentation from ASB Students – Valeria Gonzalez, ASB President, and Ricardo Santa, ASB Vice President shared their excitement to start the new year. ASB Cabinet members were introduced. Secretary Darwin Perez de Pablo, Treasurer Jessica Porras; senior class president and vice president, Alyssa Uribe and Bryan Hernandez, respectively; Junior Class Representatives. ASB team shared how they will be starting to fundraise soon. This year's theme was Disney themes for the start of the year – get them to their happy place; at back to school night, ASB students translated for teachers who needed translators; they've had a lunch activity. Back to school dance is next Friday. Probation doesn't apply for this one, so all students are welcome. Clubs start next week. The Board thanked them and looks forward to hearing from them.
- b. New Staff Presentation – Mr. Mena introduced the newest members of the team: Mr. Bryan Monroy, Physics Teacher; Mr. Julius Apusen, Computer Science Teacher; Mrs. Stephani Pappas, Mental Health Therapist. New members shared a little bit about themselves with the board. The following paraprofessionals were also introduced, but not present: Donna Patricia Gonzales (SSA), Adriana Yniguez (SSA), Juan Carlos Gonzalez (Tech Assistant); Daisy Espinoza is not new but is transitioning from SSA to tech assistant.
- c. Fiscal Status - Charter Impact. (Spencer Styles and Evelyne Yvard) – Mr. Styles, Charter Impact representative shared financial presentation to the board; he stated that information shared will be highlight summary of the report, but that supplemental reports and more detailed reports are in the packet shared with them with respect to cash flow, monthly and annual forecast, statement of financial position, etc.. Ms. Yvard was introduced, but presentation was led by Mr. Styles. Financial reports as of July were shared. Information about current actuals and forecast budget were shared with the board. Board had no questions to numbers reported. Dr. McDaniel asked about the transition process. Mr. Styles shared that it has been a smooth transition and that they have been working with Lennox Academy staff in getting everything up and running with respect to payroll, accounts payable, data collection, etc. Mr. Styles also shared information on attendance data and metrics; information was presented on year to year basis, as well as day to day. Board members praised Mr. Styles for his thorough and clear presentation. They appreciated the background information shared to better understand the budget report provided.

2. DIRECTOR'S REPORT:

This is a presentation of information which has occurred since the previous Board meeting.

Mr. Mena wanted to bring the board up to date on a couple of things that have happened since the start of the year. The 19-20 school year was started with 3 PD days. First day: All staff were welcomed back followed by two rotations of Student Handbook Updates, and Student Services (policy updates, suicide prevention, school climate, focus to support students, etc.); A drug and vaping awareness training took place in the afternoon. Day two: Testing Updates, followed by SpEd/GenEd Collaboration time to review student passports and accommodations. The previous case carrier, together with the new case carrier, led a session for each grade level; this allowed for teachers with multiple grade levels to attend sessions for all of their kids. In the afternoon, representatives from Stop the Bleed Organization came in to conduct a training (how to stop the bleed/treat severe wounds). Day three was focused more on the teachers – SpEd/GenEd Collaboration Training led by Direct Ed, followed by a How Trauma Impacts Learning Training, and the Importance of Self-Care, led by LACOE representatives. Teachers then had planning time in the afternoon.

Student assembly on Friday of that first week of school – Motivational Speaker, Brandon Lee White presented on “Own It.” Video of speaker and student activity were shared with the board.

Update on facility – timeline shifted, they are now looking at December being the new anticipated completion date of our new Engineering Lab. The portables have been relocated. The perimeter has been secured on the property purchased (autoshop). The plan is to clean it up slowly; start with roof, then electrical, new asphalt, then come up with plan to ensure it is ADA compliant for restroom, etc.; the goal is to get property ready for next school year.

Cabling going on with e-rate from the district; coming in after-hours; started this week, will be done by end of September; this will allow for higher speed and quicker connections.

Dates for upcoming conferences were shared with the board – charter school development conferences – in Anaheim (12/2 – 12/3); Charter School Conference will be held in Long Beach this year on March 16th – 19th . Mr. Mena will send email to see link and get interest.

Dr. McDaniel inquired about the October meeting; he would like to propose that the meeting be moved to the 24th or the 10th, in lieu of the 17th. The board decided to move the meeting to October 10th. Mr. Mena will post a public notice.

3. ORAL COMMUNICATIONS:

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

[No Oral Communications](#)

B. ITEMS SCHEDULED FOR DISCUSSION AND/OR ACTION

a. Ratify approval of employment of the following staff:

- i. Bryan Monroy (Physics Teacher) effective August 8, 2019
- ii. Julius Apusen (Computer Science Teacher) effective August 8, 2019
- iii. Donna Patricia Gonzales (SSA) effective August 8, 2019
- iv. Adriana Yniguez (SSA) effective August 8, 2019
- v. Juan Carlos Gonzalez (Tech Assistant) effective July 15, 2019
- vi. Stephanie Pappas (Mental Health Counselor) effective August 26, 2019
- vii. Daisy Espinoza – (Change from SSA to Tech Assistant) effective August 8, 2019

It is recommended that the Board approve Agenda Item B.a.

[Motioned: Ms. Latuner](#)

[Second: Ms. Rector](#)

[All in favor. None Opposed.](#)

b. Ratify termination/resignation of the following employees:

- i. Jazmin Muniz (SSA) effective June 12, 2019
- ii. Liz Calderon (Computer Science Teacher) effective June 12, 2019
- iii. Alberto Gonzalez (Tech Assistant) effective June 28, 2019
- iv. Gabriela Hernandez (Mental Health Counselor) effective July 24, 2019
- v. Steven Williams (Assistant Basketball Coach) effective August 12, 2019

It is recommended that the Board approve Agenda Item B.b.

[Motioned: Mr. Stabile](#)

[Second: Ms. Latuner](#)

[All in favor. None Opposed.](#)

c. Approve 2019-2020 Education Protection Account (EPA) Spending Plan in the

amount of \$983,638. **All apportioned funds will be used for Certificated Teacher Salaries and Benefits.**

2019-20 Education Protection Account (EPA) Spending Plan

Proposition 30, The Schools and Local Public Safety Protection Act of 2012, approved by the voters on November 6, 2012, temporarily increases the states sales tax rate for all taxpayers and the personal income tax rates for upperincome taxpayers. The new revenues generated from Proposition 30 are deposited into a newly created state account called the Education Protection Account (EPA). School districts, county offices of education, and charter schools (LEAs) will receive funds from the EPA based on their proportionate share of the statewide revenue limit amount. A corresponding reduction is made to an LEA's revenue limit EPA entitlement. LEAs will receive EPA payments quarterly beginning with the 2013-14 Fiscal Year. Proposition 30 provides that all K-14 local agencies have the sole authority to determine how the funds received from the EPA are spent, but with these provisions:

- The spending plan must be approved by the governing board during a public meeting.
- EPA funds cannot be used for the salaries or benefits of administrators or any other administrative costs.
- Each year, the local agency must publish on its website an accounting of how much money was received from the EPA and how the funds were expended.

Lennox Math Science and Tech Academy estimated 2019-20 EPA Entitlement is \$983,638. All funds apportioned for EPA in FY1920 **will be used for Certificated Teacher Salaries and Benefits.** Source: Financial Crisis and Management Assistance Team: Local Control Funding Formula Calculator

It is recommended that the Board approve Agenda Item B.c.

Motioned: Ms. Rector

Second: Mr. Stabile

All in favor. None Opposed.

- d. Approve Lennox Academy 2018-2019 Unaudited Actuals Financial Report (Alternative Form).

It is recommended that the Board approve Agenda Item B.d.

Motioned: Ms. Rector

Second: Ms. Latuner

All in favor. None Opposed.

- e. Approve CaliforniaChoice (Medical) and California ChoiceBuilder (Dental/Vision) as carriers to provide health benefits for Lennox Academy employees, utilizing OneDigital as the broker effective October 2019-September 2020.

It is recommended that the Board approve Agenda Item B.e.

Motioned: Ms. Rector

Second: Ms. Latuner

All in favor. None Opposed.

- f. Approve stipend for Aurora Vasquez to serve as ASB/Yearbook advisor for the 2019-2020 School year. To be paid at the teacher hourly rate (not to exceed \$8,000).

It is recommended that the Board approve Agenda Item B.f.

Motioned: Ms. Latuner

Second: Ms. Rector

All in favor. None Opposed.

- g. Ratify approval of employment contracts/terms of the following employees for 2019-2020 school year:

Last Name	First Name	Position	1920 Contract
Aleman	Josh	Teacher	2 YR Fixed 2019-2021
Apusen	Julius	Teacher	At-Will
Avila	Cassandra	SSA	1 YR Fixed 2019-2020
Baca	Paolo	Director of Technology	2 YR Fixed 2019-2021
Barrientos	Crystal	Paraprofessional	At-Will
Cano	Claudia	Parent Coordinator	2 YR Fixed 2019-2021
Cano	Iona	Teacher	1 YR Fixed 2019-2020
Carroll	Michael	Athletic Coach	At-Will
Cervantes	Elizabeth	Teacher	1 YR Fixed 2019-2020
Chavez	Mario	Athletic Coach	At-Will
Coronado	Beatris	SSA	At-Will (yr2)

Delgado	Erica	Teacher	2 YR Fixed 2019-2021
Espinoza	Daisy	Technology Assistant	At-Will (yr2)
Espinoza	Giovanni	Custodian	At-Will (yr2)
Esquivias	Jocelyne	SSA	At-Will (yr2)
Farias	Alejandra	Paraprofessional	At-Will
Ferraro	Jacqueline	Teacher	2 YR Fixed 2019-2021
Fong	Aaron	Teacher	2 YR Fixed 2019-2021
Garcia	Alejandra	Teacher	2 YR Fixed 2019-2021
Garza	Brenda	Teacher	2 YR Fixed 2019-2021
Gomez	Sergio	Custodian	2 YR Fixed 2019-2021
Gonzales	Donna Patricia	SSA	At-Will
Gonzalez	Aileen	Teacher	No
Gonzalez	Juan Carlos	Technology Assistant	At-Will
Gonzalez	Sugey	SSA	At-Will (yr2)
Guzman	Cristina	SSA	At-Will
Hall	James	Teacher	2 YR Fixed 2019-2021
Jackson	Ana	Teacher	At-Will (yr2)
Jimenez	Graciela	Teacher	2 YR Fixed 2019-2021
Jimenez	Veronica	Management	2 YR Fixed 2019-2021
Jobe	Matthew	Teacher	2 YR Fixed 2019-2021
Lomeli	Cynthia	Management	No
Loza	Maria	SPA	2 YR Fixed 2019-2021
Mena	Armando	Management	2 YR Fixed 2019-2021
Mendez	Liliana	Teacher	2 YR Fixed 2019-2021
Mendoza	Vanessa	SSA	1 YR Fixed 2019-2020
Michael	Rodney	Teacher	2 YR Fixed 2019-2021
Monroy	Bryan	Teacher	New Hire
Munguia	Lilybeth	Office Clerk	At-Will (yr2)
Navarro	Ana	SSA	1 YR Fixed 2019-2020
Orozco	Luz	Office Manager	2 YR Fixed 2019-2021
Orozco	Nancy	Teacher	2 YR Fixed 2019-2021
Pachuta	Michael	Teacher	2 YR Fixed 2019-2021
Pappas	Stephanie	Counselor	At-Will
Parra	Marisol	Paraprofessional	At-Will
Ponce	Christine	Counselor	At-Will (yr2)
Ponce	Paola	SSA	1 YR Fixed 2019-2020
Prestegui	Azucena	SPA	2 YR Fixed 2019-2021
Ramirez	Carlos	Facilities and Campus Safety Manager	2 YR Fixed 2019-2021
Ratcliff	Priscilla	CTE Instructor	At-Will (yr2)

It is recommended that the Board approve Agenda Item B.g.

Motioned: Ms. Rector

Second: Ms. Latuner

All in favor. None Opposed.

- h. Approve 19-20 Master Contract (GLAAS Edition) with STAR of CA (DBA: E.R.A. ED).

It is recommended that the Board approve Agenda Item B.h.

Motioned: Ms. Rector

Second: Mr. Stabile

All in favor. None Opposed.

- i. Approve Executive Director (Armando Mena) to enter into Individual Service Agreements on behalf of Lennox Academy.

It is recommended that the Board approve Agenda Item B.i.

Motioned: Ms. Rector

Second: Ms. Latuner

All in favor. None Opposed.

- j. Approve MOU with Youth Policy Institute (YPI) to provide after-school expanded learning opportunities for LMSTA students for the 2019-2020 school year. No cost to LMSTA.

It is recommended that the Board conditionally approve Agenda Item B.j. with the stipulation that necessary language modifications be implemented.

Motioned: Ms. Rector

Second: Ms. Latuner

All in favor. None Opposed.

- k. Approve consultant service agreement with Arturo Alvarez (DBA, www.edusynergy.org) to provide Spanish translation services for the 2019-2020 school year on an as-needed basis.

It is recommended that the Board approve Agenda Item B.k.

Motioned: Mr. Stabile

Second: Ms. Rector

All in favor. None Opposed.

- l. Consider approval of increasing employer health benefit contribution to the following amounts:
 - i. Employee - \$695 (\$650 in 18-19)
 - ii. Employee +1 - \$985 (\$920 in 18-19)
 - iii. Family - \$1,215 (\$1,135 in 18-19) If approved, employer contributions will be effective October 1st, 2019

It is recommended that the Board approve Agenda Item B.l.

Motioned: Ms. Latuner

Second: Ms. Rector

All in favor. None Opposed.

- m. Ratify and approve Instructional Service Agreement for El Camino College

Courses at Lennox Academy for 2018-2019 school year.

It is recommended that the Board approve Agenda Item B.m.

Motioned: Ms. Rector

Second: Mr. Stabile

All in favor. None Opposed.

- n. Approve Instructional Service Agreement for El Camino College Courses at Lennox Academy for 2019-2020 school year.

It is recommended that the Board approve Agenda Item B.n.

Motioned: Ms. Rector

Second: Mr. Stabile

All in favor. None Opposed.

- o. Approve MOU with Richstone Family Center to provide therapeutic services to students and educational workshops for parents and students for 2019-2020 school year on an as-needed basis.

It is recommended that the Board approve Agenda Item B.o.

Motioned: Ms. Rector

Second: Ms. Latuner

All in favor. None Opposed.

- p. Ratify and Approve agreement with Southern California Sensory Screening to provide hearing screening for the 2019-2020 school year.

It is recommended that the Board approve Agenda Item B.p.

Motioned: Ms. Rector

Second: Ms. Latuner

All in favor. None Opposed.

- q. Approve service agreement with Direct Ed to provide Special Education Services and substitutes for teachers and support staff for the 2019-2020 school year.

It is recommended that the Board approve Agenda Item B.q.

Motioned: Ms. Rector

Second: Ms. Latuner

All in favor. None Opposed.

- r. Ratify and approve Purchase Orders/Expenses for June – July, 2019.

It is recommended that the Board approve Agenda Item B.r.

Motioned: Ms. Rector

Second: Mr. Stabile

All in favor. None Opposed.

s. Discussion on Teladoc Health Services.

It is recommended that the Board approve Agenda Item B.s.

Mr. Mena shared information on TeleDoc Services.

Insurance broker shared this resource with Mr. Mena and shared how it is added as an additional benefit – it doesn't replace doctor, but it is an opportunity to have a virtual session with a doctor (cold, pink eye..); an appointment is done online, and the employee is connected with a doctor within 10 minutes; virtual consultation and can get prescription for antibiotics, etc., Board said they would take the information and consider to bring back item for further discussion at future meeting.

III. ADJOURNMENT

The meeting was adjourned at 7:26 pm.

Board Meeting Minutes Approval

Board Chair or Board Secretary Name

Signature

Date