



## Instructions on HOW TO ACCEPT/DECLINE an OFFER

### How to Accept or Decline

1. Go to [lmsta.schoolmint.net](http://lmsta.schoolmint.net)
2. Login with the **SAME** username and password used when applying

**If you have forgotten your login information please contact the office at 310-680-5600.**

**Log In**

Email Address or Mobile Number Forgot Username?

Password Forgot Password?

**Ready, Set, Go!**

If you don't have an account Please Sign Up first.

**DO NOT CREATE A NEW ACCOUNT as this will put student on the wait list!**

**Sign Up**

Email Address or Mobile Number

Confirm Email Address or Mobile Number

Password

Password Confirmation

**Let's Do This**

If you already have an account Please Log In.

3. You will see the following under the **Student Dashboard**

**Student Dashboard**

Important and Active Add Returning Student Add/Edit New Student Application

NAME	SCHOOL	GRADE	SCHOOL YEAR	LAST UPDATED	TYPE	STATUS	ACTIONS
Test Child 2 Test Child 2	Lennox Academy	Ninth Grade	2018-2019	12/11/2017	New Student	● Offered	<span>Accept</span> <span>Decline</span>

4. **Accept** or **Decline** the Offer

Add Returning Student Add/Edit New Student Application

TYPE	STATUS	ACTIONS
New Student	●	<span>Click</span> <span>Accept</span> <span>Decline</span>

5. If you **Accepted**, you will receive an email/text message indicating what the next step is. If you **declined** you will receive an email/text message confirming you have declined.



## Instrucciones sobre cómo ACEPTAR/RECHAZAR una OFERTA

### Como **ACEPTAR o RECHAZAR**

1. Inicie Sesión: [Imsta.schoolmint.net](http://Imsta.schoolmint.net)
2. Inicie sesión con el **MISMO** nombre de usuario y contraseña utilizados al aplicar

**Si ha olvidado su información para iniciar sesión por favor comuníquese con la oficina al 310-680-5600.**

**¡NO CREE UNA CUENTA NUEVA ya que esto pondrá al estudiante en lista de espera!**

3. Usted vera lo siguiente en el **Listado de Aplicaciones (Student Dashboard)**

Student Dashboard

Important and Active Add Returning Student Add/Edit New Student Application

NAME	SCHOOL	GRADE	SCHOOL YEAR	LAST UPDATED	TYPE	STATUS	ACTIONS
Test Child 2, Test Child 2	Lennox Academy	Ninth Grade	2018-2019	12/11/2017	New Student	Offered	<span>Accept</span> <span>Decline</span>

4. **Acepte o Rechace** la Oferta

Add Returning Student Add/Edit New Student Application

TYPE	STATUS	ACTIONS
New Student	●	<span>Clic</span> <span>Accept</span> <span>Decline</span>

5. Si **ACEPTO**, usted recibirá un mensaje de texto/correo electrónico indicándole el siguiente paso. Si **RECHAZO** usted recibirá un mensaje/correo electrónico que confirma su rechazo.