



**MINUTES OF THE 10/25/2018 BOARD MEETING OF THE
BOARD OF DIRECTORS OF
LENNOX MATH, SCIENCE AND TECHNOLOGY ACADEMY
(A California Non-Profit Public Benefit Corporation)**

I. PRELIMINARY

A. CALL TO ORDER

Dr. Bruce McDaniel, Chair of the Board, called the meeting to order on the date, time and place set forth as follows:

Time: 5:37 pm

Date: 10/25/18

Place: Lennox Academy Staff Lounge

Dr. McDaniel welcomed everyone and thanked everyone for coming.

B. ROLL CALL

	Present	Absent
Almaraz, Samuel	_____	___ X ___
Andrade, SP	___ X ___	_____
McMichael, Shuna	___ X ___	_____
Latuner, Karen	___ X ___	_____
McDaniel, Bruce	___ X ___	_____
Rector, Pam	_____	___ X ___
Stabile, John	___ X ___	_____

B. FLAG SALUTE

Dr. McDaniel asked Mr. Stabile to lead the group in the flag salute.

C. APPROVAL OF MINUTES FROM 9/27/18 BOARD MEETING

Ms. Andrade motioned to approve minutes, second by Mr. Stabile. All in favor. None opposed.

E. APPROVAL OF AGENDA

Ms. McMichael motioned to approve agenda, second by Ms. Andrade. No additions or corrections. All in favor. None opposed

II. OPEN SESSION

A. COMMUNICATIONS

a. Presentation from ASB Students

Christopher Esqueda: Students are working in the Spanish/History workroom area in preparation for tomorrow's Halloween Carnival. There are going to be various options for students so everyone is able to participate and enjoy the event. Also prepping for tomorrow's Halloween Dance that will be held on campus. November 1st-14th we will have a can food drive. TAs receive points for each can donated; food will be donated to St. Margaret Center.

Gabby Posantes: Anti-bullying event. Comic Strip on the wall by TA—judged by the end of the month. ASB is planning more events for next week. Also planning a movie night as a fundraiser by the Senior class. Senior class will have prom at MGM Hall in Glendale; was able to get the venue for a good price.

Ms. Andrade: Yearbook contribution—senior class president will discuss with Ms. Vasquez. SP wants to buy a few yearbooks and raffle them for the senior class.

Mr. Stabile: What happens to the points? Chris: TAs accumulate by TA grade level; the TA with the most point get rewarded with some cash at the end of the year so they can spend at their own will (potluck, T-Shirts, go to John's Incredible Pizza, etc.)

b. STEAM Department Presentation (STEAM Department)

Mr. Fong introduced students who will be leading presentations.

Girls BuildLA: Ofelia and Maribel introduced themselves. Explained to the board what is GirlsBuildLA—try to solve problems in their community. 41 students involved this year. This year's topic is sexual harassment/abuse (support the MeToo movement). Working on an app where individuals have access to recent incidents in the community. Would like to create a prototype of an item, bracelet or necklace, which can be used as a weapon for protection—working on the prototype with the STEAM department. Also would like to work with colleges so they can also provide information to their students.

Will find out next week if the group will be awarded a \$1,000 grant from the PromiseFundLA. Will also create PSA videos and articles through the LA Times partnership. Potential item to put in the market in order to raise funds for survivors.

Ms. Andrade— Will PSA videos be bilingual? Ofelia agreed that they should be bilingual.

Advanced Music Program—Azalia gave a personal anecdote of how she used to cover her ears in the past when she would hear the classes practice. But now, she

embraces it as she is now part of the course. Realizes that there is a space and reason why she was selected to be part of the class. The Advanced Music program is not just about music but it is about being a leader and creative. She has learned a lot in the program particularly in building her leadership skills. She was a producer for the Tribute 2000s concert. The focus of the class is to grow as an individual and as a group.

Nathalie Aguilera: The program is not what she expected. This is her second year in the Advanced Music program. Explained the “Chain of Command” structure of the class—how they organize the events of the class. Leadership is key—five students hold the class together (leadership team). The class is not your traditional class. Becoming a better leader through this class and through this program she found a calling (had a hard time academically and also in attendance in 10th grade). Every student is able to learn at their own pace and what they want to learn.

Brian Alvarado: Was part of the Fundamentals class last year as a sophomore. Explains how Mr. Fong trusts students and gives them autonomy. Class is hands on which student enjoys. Student helps set up stage and has improved his skills. Brian is the engineer of the class—sets up equipment. Shared how the next event is *Acoustic Night*. Student helps identify equipment that needs maintenance and brings it to Mr. Fong’s attention. Student feels class has helped him in his leadership skills—did not see himself as a leader before this class.

Acoustic Night is December 7th. Ms. Andrade asked about cost. Mr. Fong shared how it is a fundraiser. The event will be here on campus from 4pm-7pm. SP wanted clarification as to what is Chain of Command. Nathalie explained it is how they organized the various groups, student roles and leadership duties in the class. Class tries to address any issues before it gets to Mr. Fong. There are 27 students in the Advanced Music. Criteria is set that helps identify students for the Advanced Music class. There is a Band Camp in the summer to show students’ commitment to this class.

Art and Fashion Design—Carolina Gomez

Discuss the Fashion club. Students work on clothing pieces. Azalia showcased her clothing pieces. The class sparked a Fashion class—allows students who are not in the class experience some of the things students experience in the course. It allows students to explore other areas of fashion such as marketing. Carolina shared details of the first Fashion show at the Academy:

111th Street Fashion Show—November 30th on campus. The Fashion show will also incorporate music from the Advanced Music class.

Student thinks adding this class was a great idea and hopes it stays. This course is allowing students to explore their creativity. Students from El Camino are coming to do the make-up for the Fashion Show.

Ms. Andrade asked Azalia about her clothing pieces and student also shared how sewing machines were purchased for the course.

Mrs. McMichael shared how she is a FIDM alumna.

Jesse Ibarra and Luis Lopez: Scientific American National Alka-Seltzer Rocket Competition

Students entered a rocket competition through Mr. Rivas' EDD class. Class is an open ended class where students are exposed to various competitions. Currently working on the Google Science Fair. The Rocket competition's goal was to create an Alka-Seltzer rocket and create a video. Students sharing timeline of the competition. Used the design process as students were working on their prototype along with testing it. Luis showed the video to the board. Luis is explaining the different steps as the film plays to highlight the design process. The goal was to create a creative video and be able to launch the rocket. Students placed 2nd place in this national competition—at least 80 entries were submitted.

Dr. McDaniel asked what courses we have under STEAM. Mr. Fong explained what each teacher teaches within the department. Shared how the same principles used in the department regardless of the subject.

Mrs. McMichael shared how STEM is becoming STEAM in higher ED

c. Fiscal Status - Charter School Management Corporation. (Joshua Eng)

Three reports for the month of September. Check Registrar for the month of September. Fifty checks were cut in the month for a total of \$219,289.54. Total budget with the actuals that have come in since July. There is a \$8,057,832 in total net assets. No questions for Josh from the board.

2. PRINCIPAL'S REPORT:

This is a presentation of information which has occurred since the previous Board meeting.

Mr. Mena is reminding the board that we have our WASC visit next month (November 4th-November 7th). Asking if the board is available to meet on Monday, Nov. 5th at 10 am. Ms. Latuner, Dr. McDaniel asking if it can be 9:30 a.m. – Ms. Latuner will come in at 10:00 and Dr. McDaniel at 9:30 along with Mr. Stabile. Stabile will confirm.

Retreat is coming on November 1st and 2nd for 9th and 11th grade students. First time we are doing an overnight trip of this kind. Eleven teachers and SSAs will be attending. Members of the Management Team will also be there. 255 out of 289 permission slips have been turned in so far. Retreat will be at Pali Mountain to help strengthen our TA buddy program. Through our annual CHKS Survey, students shared they felt disconnected from the school. This is another attempt to strengthen the sense of *familia* among our students. We also hope this will help students develop

their leadership skills. Mr. Stabile asked if this will help with their confidence. Mr. Mena shared that is one of the goals. Ms. Andrade shared how she was listening to the retreat planning meeting this past Monday and how staff sounded excited and the planned activities sound interesting.

Interim Report needs to be submitted to the Lennox School District by December 3rd. Mr. Mena asked if he can move the next board meeting from December 6th to November 29th as they need to approve the Interim Report before submitting to Lennox School District. Everyone said it was okay to move the meeting to November 29th.

3. **ORAL COMMUNICATIONS:**
Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

B. ITEMS SCHEDULED FOR DISCUSSION AND/OR ACTION

- a. Ratify and accept resignation of the following employees:
i. Ana Baez (Student Success Adviser) – effective 10/5/18
ii. Edwin Maldonado (Student Success Adviser) – effective 10/8/18

It is recommended that the Board approve Agenda Item B.a.
Motioned: Mr. Stabile
Second: Ms. Andrade
All in favor. None Opposed.

- b. Ratify approval of employment of the following staff:
i. Steven Williams (Boys Assistant Basketball Coach) effective October 8th, 2018 at the Assistant Coach hourly rate.

It is recommended that the Board approve Agenda Item B.b.
Motioned: Ms. Andrade
Second: Ms. McMichael
All in favor. None Opposed.

- c. Approve Uniform Complaint Policy (UCP) and Procedures.

It is recommended that the Board approve Agenda Item B.c.
Motioned: Mr. Stabile
Second: Ms. Latuner
All in favor. None Opposed.

- d. Ratify and approve Purchase Orders/Expenses for September, 2018.

It is recommended that the Board approve Agenda Item B.d.

Motioned: Ms. McMichael

Second: Ms. Andrade

All in favor. None Opposed.

- e. Discuss proposals received from back office service providers.

Discussion: Dr. McDaniel and Mr. Mena met with two other providers. ExEd and Charter Impact—waiting for a third organization to do a more complete analysis. Additionally, Mr. Mena wants to speak to clients from both ExEd and Charter Impact to help decide which provider is the better fit. Dr. McDaniel also suggested to contact districts that Kevin, from Charter Impact, works with to see their experiences with him and Charter Impact.

Next meeting: side by side comparison and hopes to get the third organization.

III. ADJOURNMENT

The meeting was adjourned at [6:47 pm](#).